

Agenda

Newport SLSC Board of Management Meeting, Robin Cale and Teams

8/04/2026

7:30 pm

Chairman: Bec Capell

Notetaker Rod Stevens

Attendees: BC, RS, GS, JM, DW, JD

Apologies: ME, SD, JP

Confirmation of March Committee Minutes

Moved: Bec Capell

Seconded: Rod Stevens

Business arising from previous minutes, including an update of Action Items Everyone

All action items raised in BoM meetings can be found here:

[Action Items](#)

All Key BoM Key decisions can be found here:

[Key Decisions](#)

Topic	Person Responsible	Role
-------	--------------------	------

Agenda

Items, News, or Issues to report since last meeting	Jeremy Paul	Director of Finance
- For March, Club Bar revenue was \$16.8K (compared to \$15.2K in Feb, and \$21.1K in Mar 25). A solid month, up on the shorter February, though below a very strong March last year. Now \$158K YTD, vs \$145K last YTD – continuing the excellent comparative run this season. Functions were a quiet \$500 (a christening), coming off the exceptional \$19.8K February. YTD Functions now sit at \$56.7K compared to \$45.6K at this point last year – a standout result. Sponsorship of \$4.1K received from Soap Solutions for the 25/26 season. Hall hire was an impressive \$4.2K (vs \$990 in Feb and \$1K in Mar 25), reflecting yoga for both February and March months, plus the autumn yoga retreat, Bella Stevens and Drama for Feb and Mar. Nippers BBQ income of \$2K for the final month of activity (2nd, 9th and twilight on the 16th), delivering a small net profit for the month with \$1.1K in expenses. Subscriptions of \$370 and YTD is \$92.3K. This compares to \$86.3K YTD last year – 7.0% up. Interest received continues to decline at \$55 (vs \$208 in Mar 25), reflecting the lower rate environment. Gym memberships of \$273. \$28.4K Total revenue in the month. This compares to \$43.2K in Feb (which had the exceptional function month) and \$33.3K in Mar 25 (which included \$929 in Carnival Fees & Prize Money). - Costs were \$25K vs \$46.3K last year – a significantly lower month. The Mar 25 result included \$2.4K in Carnival Entries for Masters, \$4K in Light & Power, \$3.3K in Event Expenses, and \$2.1K in Training costs which didn't recur this month. Bar COGS were \$7.3K (vs \$13.1K last month, reflecting the lower combined Bar and Function revenue). Nippers Program expenses were \$3K, mainly certificate printing (\$260) plus trophies and engraving for the end of the Nippers season. Carnival Entries for Masters was a \$145 credit (recovering 3 Aussie entries for competitors who changed clubs), offset by \$128 in late Nippers State team entries. Competition Expenses of \$322 for officials costs at NSW State. Quarterly gas bill of \$1.2K. Trophies of \$826 for awards of excellence to be presented in May. Pool to Peak costs of \$185 (committee gift voucher) – wrapping up the event for the year with a YTD net profit of approximately \$22.6K, another exceptional result. R&M Building of \$227 (roller door padlock repairs). R&M IRBs of \$160 (footstraps). Rescue First Aid \$98 (ice packs), Rescue Fuel \$169. - A correction to wages and superannuation was processed this month to reflect reduced hours, resulting in a credit of \$892 in Wages and \$107 in Superannuation. Bar wages and super were \$4.4K and \$526 respectively, in line with the bar activity level. - The remainder are normal operational expenses, which remain controlled and include depreciation (\$3.9K), cleaning (\$1.1K general, \$218 functions), bank fees, storage, subscription costs (Xero and Microsoft Business), oxygen, internet, and secretarial. - There was a profit for the month of \$3.4K. This compares to a loss of \$13K in Mar 25, however March last year carried significantly higher costs including carnival entries, event expenses, and the quarterly electricity bill. YTD profit is \$40.8K, compared to \$34.2K at		

Agenda

this point last year – a very strong position. I am still expecting a loss for April, but we should turn in a profit for the Financial year. I still have all the balance sheet reconciliations to do in April, so this will also affect the results if there are any positions that need to be altered, such as clothing stock, bar stock, leave accruals etc. However, there should be a good result which reflects the strong function income, well-controlled costs, and an exceptional Pool to Peak result this season. Items to be Discussed • Nothing to report People to be Thanked/Mentioned • Nothing to report		
--	--	--

Agenda

Items, News, or Issues to report since the last meeting • Shark Kits arrived and Mike Smit looking at PVC for us. I will follow up when I see him next. • We did not have any youth attend the head above water program although I strongly suggested three to attend. This needs to be a priority for JAC next season along with JLOTY if we want to engage the youth. • Janet and I have been working out logistics for awards night • Yeti bottles have arrived and look great • Annalise Kibble and Piper Harrison are our MC for the night • Wreath is booked for Anzac day ceremony and I have rsvp to us being represented at the Trafalgar park service. • Matt James is happy to learn the ropes in the role of Director of Lifesaving • Rosie Burton to jump into Director of sports role next season • From Branch - we voted in a new refund policy for carnivals - it was a close vote 8 to 7: ○ Cancelled 72 hours or more 90% refund - 10% goes to host club ○ cancelled before commencement 75% refund- 25% goes to host club ○ cancelled after carnival starts no refund. • Nominations for awards of excellence for branch is open closes the 2/6 • Palm Beach to Shelly beach swim this Saturday 24 swimmers all with own boats - Matt can you please inform PC of this event. • Discussion at Branch level the cost per athlete of running interbranch. This season is approx \$650 pp. Branch asking clubs to cover \$300 pp Items to be discussed and/or approved • Do we use Spotify for music on award night. I don't think we have the space for a DJ. Can bar staff organise that? – Agreed to use Spotify • Rod - can we nomination selections out to club asap - Done • Organise a date where we are all available to discuss award nominations for our club awards night and ones we can put up for branch. • Nomination from Ian Crutch - we could potentially put the team up for an Age Manager award but Jess came up we a great thought and put the whole team up for - Branch for Services Team of the Year. • Master competition - Jans sent out a comms for masters team for us to approve - Thoughts! – BC to speak to JP based on revised mail provided by JD <i>We truly appreciate how important Masters competition is to so many of our members, which makes this message difficult to share.</i> <i>Unfortunately, due to a shortage of officials for Masters carnivals, we need to ask patrolling and long service members</i>	Bec Capell	President
---	--------------------------	------------------

Agenda

<i>from other clubs, who hold their competitive rights with Newport SLSC, to temporarily delay renewing their membership. Under the carnival quota system, our goal is to support up to 9 masters competitors this season. However, with the limited number of officials available, we may only be able to accommodate as few as 4. We know this uncertainty is frustrating, and we are working hard to secure the officials needed to increase our capacity.</i> <i>We will confirm the number of committed officials—and therefore the maximum number of masters competitors—by 1 August. Thank you for your patience, understanding, and continued support while we work through this challenging situation.</i> <i>Newport SLSC Board of Management</i> • BC to respond to Jan People to be Thanked/Mentioned • Renee - helping organise yeti drink bottles • Janet Dunn for assistance with awards night • Dave Reese and Crew for logistics of Aussies • Darren for finding organising a succession plan. • Band aid crew for their work over the weekend		
--	--	--

Agenda

Items, News, or Issues to report since last meeting • Nothing to report Items to be discussed • Nothing to report People to be Thanked/Mentioned • Nothing to report	Guyren Smith	Deputy President
Items, News, or Issues to report since the last meeting • Nothing to report Items to be discussed and/or approved • Nothing to report People to be Thanked/Mentioned • Nothing to report	Matt Edwards	Director of Lifesaving
Items, News, or Issues to report since last meeting • 9 new ART • 8 Bronze to be assessed 12/4 • 2 new SMPC Items to be discussed and/or approved • Nick suggested members wanting to do higher awards (eg first aid) fill out a Microsoft form as an application to register their interest and then they can outline their own extra curriculars at the club. ◦ JM to provide content for form, RS to set up • Review Defib check as per attached – Agreed that we would do our own checks and schedule it at gear check time and record in Surfguard People to be Thanked/Mentioned • Nothing to report	Jess Menzies	Director Of Education
Items, News, or Issues to report since the last meeting • Nothing to report Items to be discussed and/or approved • Nothing to report People to be Thanked/Mentioned • Nothing to report	Stewart Dean	Director of Junior Activities

Agenda

Items, News, or Issues to report since the last meeting • Another season completed with Aussies wrapping up in March and another solid season • We finished 4th on the point score with 174 points 11 Gold, 11 silver, 5 bronze a great result from a team of 50 competitors. • Gemma Smith won the athlete of the carnival with 5 gold medals, her 13th gold in champion lifesaver. • 9 new Caps to be awarded at the upcoming presentation night • Also Brayden Woodford was also named in the Australian squad for the world championships in South Africa • IRB NSW series has had some updates due the current fuel crisis with round 3 being moved to another venue on the 30th May and this event will be under constant review. Venue may be on Northern Beaches so ask may be for club to provide accommodation. • Olivia Clues and Brontë Kippax were both named in the Australian canoe team for the world championships in Canada in July • Working on Nominations for the Athlete and Official of the year for club presentation • Nominations to SNB for Athlete, youth Athlete, Team, Masters and Official of the year Items to be discussed and/or approved • Nothing to report People to be Thanked/Mentioned • A big thank you to our officials at the Aussies and the logistics crew for getting the gear and the Tents up to the Gold Coast for the Team.	Darren Warrener	Surf Sports Director Report
---	-------------------------------	---

Agenda

Items, News or Issues to report since last meeting	Janet Dunn	Member Services
- Plans continuing for the Awards night. Confirming final menu this week. Bec & I have looked at table layouts to seat around 100, and Dave Rees has been briefed on the building of a modular stage to be placed in the North Western corner of the area allowing full access from the stairs to the bar. - Bec has managed to get our MC organised - both Piper and Analise will do it together. - My understanding is that the actual awards to be presented have changed slightly from what we discussed at the last meeting with a good quality Yeti water bottle being presented to the award winners - these have already been organised. - Feedback received on statuette IP, quote was \$4500, we have politely declined - I will discuss some Beach Road packs for the award winners as well with the Hutchersons. - EOY Awards night - Menu confirmed - Caterer will provide wait staff - JD to sort out cutlery, table cloths etc.		
Items to be discussed and/or approved - Information about the new build is constantly being sought by members talking to me. Are we able to provide a concise summary of where we are, and what the next steps are, what we're waiting for, and what people can do to help. It would be good to also thank all those that have donated through their membership - I'm not sure how much that is? (or other means such as with Eric Crooke's xmas do) . Those people would like to have an understanding of what's happening. - Membership details are attached Membership Details. We are tracking at the same level as last year. - I would like to understand the insurance cover that we are providing our members with, as I was told on patrol last week that a number of injuries that were sustained in training were not covered by the insurer Icover. - Insurance cover is in place for training but needs to have an accompanying incident report and a risk assessment provided. - Any claims need to be raised with Jess not direct to iCover. - Noted that some carnivals competitors attend are NOT covered by club insurance and waiver is signed explicitly for those competitions.		
People to be Thanked/Mentioned Patrol 8 for retrieving the massive log from the ocean and rolling it up the beach above the high tide mark - it was a mammoth team effort.		

Agenda

Items, News, or Issues to report since the last meeting - Nothing to report Items to be discussed and/or approved - Review of EOY Awards planner - Key dates for website People to be Thanked/Mentioned - Nothing to report	Rod Stevens	Director of Admin
--	--------------------	--------------------------

Key Dates for the Website

Event	Date
End of Season get together	27 th April
End of Year Awards of Excellence	23 rd May