

Agenda

Newport SLSC Board of Management Meeting, Robin Cale Room & Via TEAMS

11/12/2024

7:30 pm

Chairwoman: Rebecca Capel

Notetaker: Rod Stevens

Attendees: Matt Edwards, Jeremy Paul, Adam Gaffney, David Barbour, Jess Menzies, Rebecca Capel, Janet Dunn

Apologies: Guyren Smith , Darren Warrener

Confirmation of November Committee Minutes

Moved: Bec

Seconded: Rod

Business arising from previous minutes, including an update of Action Items Everyone

All action items raised in BoM meetings can be found here:

[Action Items](#)

All Key BoM Key decisions can be found here:

[Key Decisions](#)

Topic	Person Responsible	Role
-------	--------------------	------

Agenda

<p>Items, News, or Issues to report since last meeting</p> <ul style="list-style-type: none">• For November, Club Bar revenue was \$13K (Compared to \$12K in Oct, and \$12K in Nov 23). Functions were again quiet (\$2K vs \$6K last year). There was the usual Hall hire, Interest, and clothing sales. \$4.5K of function bookings (for 3 functions), \$3.3K of Nipper BBQ income, and there was some sponsorship (Pool to Peak, Nippers and Club), and Subscription income. There was also \$10K of Carnival entries and Prize money - \$10K Coolangatta Gold prize money to go to the Academy. \$66K Total revenue in the month. This compares to \$58K in Oct and \$47K in Nov 23).• Main Variances to the Nov 23 result are the following: Correction of the timing difference re Coolangatta prizemoney \$10K, \$7K extra in Sponsorships, \$2K subscriptions (timing).• Subscription income was \$8K in Nov and YTD is 91% of last year's YTD amount at \$79K vs \$86K Nov 23.• Costs were \$47K vs \$32K last year. As mentioned last month, the \$10K Coolangatta Gold costs were incurred in Nov this year, but Oct last year so timing difference there. Clothing stock Purchases are a \$2K higher due to early purchase of Pool to Peak merch. Nipper BBQ Costs were \$1.5K higher due to higher sales (COGS 80% which is high). Bar costs were \$4K higher at \$12K due to purchasing occurring at month end and us recognising the expense immediately (prior to sales). Plus price rise hasn't taken effect yet.• Normal operational expenses remain well controlled and include depreciation, R&M, cleaning, bank fees, rescue costs (Fuel, first aid) etc.• There was a profit for the month of \$19.1K, and we are now in a net profit position YTD at \$10.9K. This compares to a YTD profit of \$24K last year. We are still due the Rotary Beach to Beach donation of \$7K (received early December) and I am hopeful that we will also get Subscriptions catching up to last year's level. I would expect the next couple months to remain profitable as we invoice sponsorships, and host the Pool to Peak swim, as well as have the busier summer months in the bar. <p>Items to be Discussed</p> <ul style="list-style-type: none">• Club Access – Fobs vs Wristbands. Pricing is \$12 for Fobs vs \$18 for wristbands. Perhaps we can investigate wristbands with Branch as they appear to have significantly cheaper wristbands for competition purposes.• Hall Furniture – Bar manager proposal regarding internal furniture to expand ability to earn revenue in inclement weather – vs Storage issues for proposed furniture.	<p>Jeremy Paul</p>	<p>Director of Finance</p>
---	---------------------------	-----------------------------------

Agenda

Items, News, or Issues to report since last meeting	Guyren Smith	President
<ul style="list-style-type: none"> • DA Update – Land and Environment court met and has stated that all the contentions have been resolved, however as there was some changes to the plans since the last call for submissions, the commissioner requested another notification period. The notification period closes 10/12 and comms has been sent out to all members to try to encourage submissions. There is still a Land and Environment date set on 16/12 however hopefully that may not be required. Out of interest the new set of documents includes a quantity Surveyor estimate which puts the cost at : \$8.6M made up of Seawall \$3.2M, Building \$3.3M Fitout 1.1M, Demolition \$3M, professional feels \$.35M. We are hoping to work on a similar model to recent club redevelopments where the club needs to cover the cost of the fit out • Sub committees- please advise of the makeup of your sub-committees for the year, this year a minimum of 4 meetings of each subcommittee will be expected as per the regulations and the minutes of the meetings should be available for the next board meeting. • PCYC – term 4 running on Wednesdays from 23rd October to 11 December. Content is complete and thanks to everyone involved. Working on term 1 program • Have been engaging with councillors and state candidates around club issues particularly the DA and build funding. • Security – ongoing security concerns around faulty locks and areas being left open, Barrenjoey locksmiths believe they have diagnosed the problem with the door and are working on rectification • Newport Public School end of year basin trip – Crutchy is spearheading a group of 12 to provide water safety for the school • Pool2Peak planning is on track • Social Media policy compliant – we have resubmitted our complaint around LinkedIn Articles and podcasts making inferences of accounting wrongdoing on behalf of the club and academy boards. Bondi responded to our requests by removing the podcast and as it now involves a club outside of our branch we believe that the complaint will be handled at the state or Aussies level The club and the academy have been diligent in ensuring the structures used meet the requirements and this has been tested by an ACNC audit in the last few years. At no stage has the person involved asked for any information from the club or the academy to test his claims and the suggestion that people are misinformed on where their money is going clearly incorrect as any money going to the academy is directed by the donor. • Lifeguards contract- Council is currently undertaking a review of its lifeguarding services going forward with a view to having a single model as opposed to the current situation of having 		

Agenda

council employed lifeguards on the southern beaches and ALS (SLSNSW) lifeguards on the northern beaches which has come about following council amalgamation. Jeremy attended the recent branch BOMN where this was discussed.

Items to be discussed

- Charlie Brooks has requested a review of his long service application, see separate.
- Branch Championships, further details to come

People to be Thanked/Mentioned

- Work parties and water safety for the Newport Boat carnival.
- The team that has been delivering the Police program
- Trainers involved in getting Bronze, SRC and IRB candidates through their programs.
- Jeremy for attending the branch BOM on my behalf .
- Bec for attending the Mayor's function.

Agenda

<p>Items, News, or Issues to report since the last meeting</p> <ul style="list-style-type: none"> • New Search and Rescue kit provided by Branch, funded by State. • Provide one kit to Nippers <p>Items to be discussed and/or approved at the next meeting</p> <ul style="list-style-type: none"> • Nothing to report <p>Items for General Business</p> <p>None</p>	<p>Matt Edwards</p>	<p>Director of Lifesaving</p>
<p>Items, News, or Issues to report since last meeting</p> <ul style="list-style-type: none"> • 20 new Bronze • 5 new SRC <p>Items to be discussed and/or approved at the next meeting</p> <ul style="list-style-type: none"> • Online Skills Maintenance outstanding for 98 people. Follow up required with competition team 	<p>Jess Menzies</p>	<p>Director Of Education</p>
<p>Items, News, or Issues to report since the last meeting</p> <ul style="list-style-type: none"> • Competition Dev. Manager - Justin Simpkins will support competition this season, TBC if he will take on the full roll, but we can make do for the time being. <p>Items to be discussed and/or approved at the next meeting</p> <ul style="list-style-type: none"> • Nipper board proposal: Boards to be ordered during the Nippers break with the invoice to be sent to Jeremy and Renee for review. • Nippers Caps proposal: Nicole arranging the invoice for Jeremy and Renee to review. Date is TBC, noting the intention to have replacement caps (if possible) in readiness for Nippers restarting on 19th January. • BBQ – challenging to get parents to engage, especially in the latter age groups where the same small group of parents participate. Can we consider employing one additional person to support the BBQ? <p>Items for General Business</p> <ul style="list-style-type: none"> • Age manager online training – ongoing with another 6 age managers starting in November for U6s, U8s and U12s • Club Champs – round 1 complete 	<p>Adam Wills</p>	<p>Director of Junior Activities</p>

Agenda

<p>Items, News, or Issues to report since the last meeting</p> <ul style="list-style-type: none">• Congratulations to the Athletes that qualified for the New Ironman series Starting in Dec<ul style="list-style-type: none">○ Male – Jackson Borg, Conner Maggs• Female – Lizzie Welborn, Piper Harrison, Analise Kibble, Olivia Clues, Jemma Smith, Pipi Te Pania• Good for the series• NSW teams have been selected for up coming interstate championships and congratulations to following athletes for make the teams- Charlie Verco, Bailey Clues, Olivia Clues, Sarah Locke, Jemma Smith, Noah Maggs.• Our Female u23 Boat crew have also been selected to represent Australia in the upcoming Trans-Tasman series, the girls went through the section races winning all 8 Races a fantastic achievement.• Australian Short Course championships were held over the weekend and the u23 Female crew won the Gold Medal and has capped off a great start to season.• Circulars and timetables are out the NSW and Australian titles and I have circulated these to all heads of sport within the Club.• Last weekend the World Ocean series was held at Swansea Belmont and Newport featured heavily in all finals on the Saturday afternoon finals packaged and placed all races but 2 and outstanding achievement and we also won the 6 Person Mixed Taplin race at the end which is the premier event for the carnival, well done to all our athletes over the weekend. <p>Items to be discussed and/or approved at the next meeting</p> <ul style="list-style-type: none">• Nothing to report <p>Items for General Business</p> <ul style="list-style-type: none">• Shortage of officials needs to be addressed	<p>Darren Warrener</p>	<p>Surf Sports Director Report</p>
--	-------------------------------	---

Agenda

<p>Items, News, or Issues to report since the last meeting</p> <ul style="list-style-type: none">• We have registered for Rainbow patrol which is the 8/2/25. This falls on one of our branch days so it will be good to show our support.• Sequioa has accepted the position as comms for social media she will be working alongside Renee and the BOM to get stories out on Facebook, Insta and any other level of social media that our younger audience uses. Welcome to the team Sequioa.• P2P manual is updated but is a ongoing project. Thank you to Rod who is helping me with formatting.• We were represented at the Council end of year function along with other community groups. North Narrabeen, Warriewood and Manly Surf Clubs were also there. <p>Items to be discussed and/or approved at the next meeting</p> <ul style="list-style-type: none">• No items for discussion <p>Items for General Business</p> <ul style="list-style-type: none">• Thank you to Rod for getting email up and running for Sequioa Avtarovski and Karen Henessy.• Thank you to Ian Crutch for assisting with Chamber of Commerce twilight shopping this coming Thursday 12/12/24 and spreading the Christmas cheer around	<p>Bec Capell</p>	<p>Deputy President</p>
--	--------------------------	--------------------------------

Agenda

Items, News or Issues to report since last meeting

- Nothing to report

Items to be discussed and/or approved at the next meeting

Membership numbers as at 09/12/24 -

Sub-Membership Categories							
The figures in this summary are those at 1st July of the selected season (or earlier if elected in the screen 'Registration Season End Settings').							
Sub-Membership Category	Total Members	Male Members	Female Members	Non-binary Members	Unknown Gender	2023 Season Total Members	Member Retention (%)
Probationary	1	1	0	0	0	1	100 %
Junior Activity Member (5-13 years)	194	102	92	0	0	249	77.91 %
Cadet Member (13-15 years)	55	28	27	0	0	50	110 %
Active (15-18 yrs)	39	18	21	0	0	74	52.7 %
Active (18yrs and over)	227	135	92	0	0	250	90.8 %
Award Member	7	4	3	0	0	22	31.82 %
Reserve Active	8	5	3	0	0	10	80 %
Long Service	56	42	14	0	0	65	86.15 %
Past Active	17	13	4	0	0	20	85 %
Associate	57	31	26	0	0	56	101.79 %
Life Member	24	21	3	0	0	23	104.35 %
General	36	30	6	0	0	160	22.5 %
Honorary	5	3	2	0	0	5	100 %
Inclusive/Adaptive Program Participant	4	4	0	0	0	0	- %
Nipper Parent	101	58	43	0	0	0	- %
Total	831	495	336	0	0	985	84.37 %

The categories of General and Nipper Parent need to be combined to get an idea of numbers – particularly in comparison to last year.

Items for General Business

- Nothing to report

Janet Dunn

Member Services

Items, News, or Issues to report since the last meeting

- Rebecca Mitchell completed initial maintenance of website
- Sequoia onboarded as comms manager, please direct all social media content to her (FB, Insta, Bluesky, website).

Items to be discussed and/or approved at the next meeting

- MFA to be enabled for O365
- Still need to remove calendar from website
- Review of Key Decisions register
- Reminder to self-enable 2FA for Website Admins.
- Adding of admin privileges for O365 for myself and Renee.
- Renee to raise ticket with IT Team

Items for the Social Media, Website and Communications Manager

- Need review of Social Media channels for the club

Rod Stevens

Director of Admin

Agenda

Event	Date
Nipper Christmas Break	Sunday 15 th December 2024
Pool to Peak Ocean Swims	Sunday, 5 th January 2025
Nippers Return	Sunday, 19 th January 2025
Nipper Club Champs Round 2	Sunday, 2 nd February 2025
SLS NB Branch Championships	TBC
Final twilight Nippers	Sunday, 16 th March 2025