

minutes

Newport SLSC Management Committee Meeting

12/12/2018

7:30pm

Chairman: Jack Holland

Note taker: Jan Proudfoot

Attendees: Rob Barkley, Jess Menzies, Madi Smithies, Kieran Menzies, Lauren Budd, Brendan Doyle, Glen Borg, Guyren Smith, Sandy Menzies, Nick Carroll, Leanne Pate

Apologies: Rob Emerson, John Greenhill, Gemma Eastwood, Matt Halakas, Alex Brown

Topic	Person Responsible	Role
1. Confirmation of November Minutes Moved: Guyren Smith Seconded: Nick Carroll	Jan Proudfoot	Secretary
2. Business arising from November Minutes including an update of the Task List <ul style="list-style-type: none">In 2019 we will change to a new format by presenting our Annual Awards in a theatre venue (Glen Street Theatre) followed by an after party at The Park House Food & Liquor and potentially Newport SLSC (if there is enough interest). Jan to take into account IRB racing dates and proceed to book the venue on a date that doesn't clash with the IRB schedule and is available. Everything has been booked for Friday, 7 June, however, because this is the Friday before the long weekend, we are waitlisted for Friday, 10 May, Saturday, 11 May, Friday, 24 May and Saturday, 25 May. There will be a choice of 2 "after parties" (The Park House for 18+ and a Silent Disco at our clubhouse with the bar open for under 18s and their parents).Request to Council or Sydney Water to provide signage re the storm water drain Jan Proudfoot (issue has been lodged with Council online and we have a case number)Patrol hours update Jess Menzies/Lauren Budd – up to date as at end of November	Everyone	
3. Assistance of support worker(s) in the water (please see attached email)	Sandy Menzies	FA Officer

Discussion

William Trayner (a former, special needs Nipper) is now in a group home with support staff. Can our rostered patrol help if William and some friends from the home come to the beach? William (and his house mates) are good in the waves/deep water – they don't freestyle but are robust independent swimmers, they just need someone who is dedicated and near and can assist the support worker(s) in the water in the event they were to get into difficulties.

We need a consistent time that doesn't conflict with anything else.

Outcome eg Action Items and/or Motion

- We will work with our Club Captain to let all patrol captains know that this might occur mid afternoon on a Saturday
- Sandy to email William's father.

Moved: Sandy Menzies

Seconded: Jan Proudfoot

All in favour

minutes

4. Department of Veteran's Affairs proposal submitted as a draft	Guyren Smith	Chief Instructor
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Discussion

- We have lodged a draft proposal with the DVA
- 4 different programmes have been developed as per report
 1. Veterans Bronze Medallion Squad
 2. Club Bronze Medallion Squad
 3. Veterans Surf Boat Rowing Program
 4. Veterans Family Introductory Program to Newport SLSC (6 weeks)
- Waiting for final feedback from DVA
- We will cover membership fees but there may be grants available from DVA

5. New sponsor info (Molly's Cradle)	Jack Holland	Deputy President
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Discussion

Academy and Club has reached an agreement with **Molly's Cradle** as per below:

BENEFITS:

DESIGNATION, IP & MARKETING RIGHTS

- Official Sponsor of the Newport Kinghorn Surf Racing Academy (non exclusive)
- Official Sponsor of the Newport SLSC (non exclusive)
- *Other designations to be discussed & agreed*
- Right to use the Newport Kinghorn Surf Racing Academy & Newport SLSC logos (all logo use to be approved by the NSLSC)
- Use of the Newport Kinghorn Surf Racing Academy athletes & Newport SLSC members for marketing purposes where-ever possible subject to Newport SLSC & SLSA guidelines and prior approval.
- Wine tasting and product nights **held** at the Newport SLSC on dates agreed by both parties.

SIGNAGE & BRANDING

All agreed signage and banding supplied by Molly's Cradle to the Newport SLSC.

- Molly's Cradle signage at carnivals and events agreed by both parties prior.
- Molly's Cradle signage on the Newport SLSC Bar area as agreed by both parties.
- Molly's Cradle to work with the Newport SLSC to create new bar marketing material and wine lists approved by the Newport SLSC.
- Molly's Cradle logo to appear on Newport SLSC website & associated social media sites.

PRODUCT AND RANGING

All purchasing and ranging will be approved by the Newport SLSC.

- Molly's Cradle wines will be ranged as a preferred wine in the Newport SLSC bar to levels managed by the Newport SLSC (non-exclusive), sold to the Newport SLSC at an agreed rate.
- Molly's Cradle wines will be ranged at the Newport SLSC functions and events (non-exclusive), sold to the Newport SLSC at an agreed rate.

INVESTMENT

• Molly's Cradle will supply product at the agreed amount by both parties to the club at no charge in way of sponsorship for the below (but not limited to) events:

- Pool to Peak (January)
- Newport Kinghorn Surf Racing Academy Annual Fundraiser (March)
- Nantucket Shield Day/**end of season thankyou to patrolling members** (April)
- Newport Kinghorn Surf Racing Academy Festival (June/July)
- **Club end of season** Annual Awards Night (May/June)
- Back to Beach (September)
- **Club's 110th Anniversary celebration (October)**

- Additional Molly's Cradle donations for raffles and fundraisers to be supplied when agreed by both parties.
- Wine product information evening to be **held** at the Newport SLSC for members at and agreed time by both parties.

6. Building DA update	Jack Holland	Deputy President
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Discussion

minutes

- We've hit a wall with Council due to our building being within the coastal erosion zone – it has been suggested we need to put piercing in (way too expensive and would breach heritage building) – or a sea wall which would need to extend the beach. Council have advised we need a Coastal Management Plan which may take up to 5 years. Rob Emerson has written to the Mayor. Rob is also trying to organise a meeting with Mayor, CEO and Rob Stokes, MP.
- Brendan has asked how much of DVA money has been spent so far?
- Is it possible to maintain this building and build something else?
- Council are saying the club as it is, is at risk
- The building committee is dealing with it.

7. Discussion Paper re review of Club's constitution

Jack Holland

Deputy
President

Discussion

Memo to: Management Committee
From: Rob Emerson
Date: December 2018
Subject: Holistic review of the Club's Constitution

The Club has rightly evolved substantially since the Clubs Constitution was first drafted and whilst there has been a number of issue specific amendments to the document over time, it is considered that the existing constitution hasn't really kept pace with the contemporary characteristics of the Club and a comprehensive and holistic review needs to be undertaken of this important document to assist the Club into the future.

A quick review of the document identifies a large number of areas that potentially need improving to ensure the document reflects how the Club currently operates and more importantly how the Club should operate into the future.

Examples of where change/review are required include:

- Classes of membership and criteria
- Life Membership nomination process
- Membership qualifications
- Disciplining Members process
- Structure and membership of the Management Committee
- Junior Activities sub committee structure
- Delegations to sub committees
- Member obligations
- etc etc

Changes to the Clubs Constitution need to be approved by the membership at the Annual General Meeting or Special General Meeting If the Management Committee wish to pursue a holist review of the Clubs Constitution, then I would recommend the following:

- In the first instance the Management Committee undertake a comprehensive review and discussion on a proposed future structure and composition of the Management Committee and Sub Committees. The review should consider as a minimum other Surf Club and non surf club Committee structures, and the advantages and disadvantages of any proposed structure changes.
- Following on from reaching a consensus on the proposed Management Committee Structure then a small sub committee be formed with the assistance of the Clubs legal officer to undertake a review the whole document, review other parent organisations constitutions and recommendations and review other SLS Clubs constitutions that have recently undertaken a comprehensive review process. The Sub committee would then need to propose amendments in the first instance to the Clubs Management Committee for consideration and then the Clubs membership.

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The process of comprehensively reviewing the Clubs Constitution is complicated and somewhat convoluted and needs to be undertaken in a thoughtful and comprehensive manner over a sufficient period of time for effective consideration. I suggest that the process should commence asap with the review of the Management Committee structure and then be allocated a minimum of 12 months to complete a review of the whole constitution

Outcome eg Action Items and/or Motion

- That the Management Committee commence a review of the current composition and structure of the Management Committee against other potential models to determine a proposed Management Committee structure for the future.
- That on completion of the above recommendation a Sub Committee be formed to commence the comprehensive review process of the Club's Constitution.
- The NSW SLS template should be considered, and it comes with guidelines.

Moved: Jack Holland

Seconded: Jan Proudfoot

All in favour

8. General Business

Nick Carroll

- Trailer is full including double skis worth a lot of money and are club assets
- Dave Garnham and Dave Buchan will be asked to remove skis from Board and Ski shed

Glen Borg

- Our team performed well at the World Champs in every discipline
- Max Brooks and Madi Spencer captained the NB interbranch team to success last weekend
- Emails are going out soon asking for help on 24 January with Interstate Champs (Thursday). Set up is on 23 January. Main concern is water safety and the work party.

Kieran Menzies

- The NSW Government passed the Emergency Services Legislation Amendment Bill, recognising Surf Life Saving NSW as an emergency services organisation within the NSW State Emergency and Rescue Management Act 1989 (the act).

Guyren Smith

- This is a big week for assessments
- Thanks to all trainers and assessors
- Phoebe Savage achieved her Gold Medallion last Sunday

Rob Barkley

- We have a lot of clothing stock
- Small loss for Nov
- We bought \$17,000 of stock
- Bar is travelling well

Sandy Menzies

- Has \$5000 to spend on Dolphins and Marlins – so will investigate buying club clothes

Jack Holland

- Reminder regarding the Park House membership – the club will receive a rebate at the end of the season
- Please remind your patrol members

minutes

- Max Brooks spoke at Pittwater High last week. Jack's 2 daughters sent text messages saying how well he spoke. Max talked about time management and how he maintained training and completed his HSC.

Jan Proudfoot

- Academy event on 27 April needs to be changed to earlier in the season. Otherwise, we will be promoting 2 end of season functions and risk losing numbers at our Annual Awards evening. Rob Emerson will speak with the Academy Chairman.

Meeting closed 8:06pm