

# Agenda

## Newport SLSC Board of Management Meeting, Robin Cale Room & Via TEAMS

8/01/2025

7:30 pm

**Chairman:** Guyren Smith

**Notetaker:** Rebecca Capel

**Attendees:** Matt Edwards, Jeremy Paul, Adam Gaffney, David Barbour, Jess Menzies, Rebecca Capel, Janet Dunn

**Apologies:** Janet Dunn, Rod Stevens, Darren Warrener

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### Confirmation of November Committee Minutes

**Moved:** Jess

**Seconded:** Janet

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**Business arising from previous minutes, including an update of Action Items** Everyone

All action items raised in BoM meetings can be found here:

[Action Items](#)

All Key BoM Key decisions can be found here:

[Key Decisions](#)

Topic	Person Responsible	Role
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# Agenda

<b>Items, News, or Issues to report since last meeting</b>	<b>Jeremy Paul</b>	<b>Director of Finance</b>
<ul style="list-style-type: none"><li>• For November, Club Bar revenue was \$20K (Compared to \$13K in Nov, and \$14K in Dec 23). Functions and events were good at \$11K (vs \$11K last year, but that included lunch for a cause of \$5K). There was the usual Hall hire \$1.3K, Interest, and clothing sales \$2.8K. \$1.5K of Nipper BBQ income, and there was \$500 correction to a sponsorship invoice from November. We received the \$7K donation from Rotary from the Beach to Beach which was received in October last year, so that corrects that timing difference. We also received \$8K from SLS NSW which was the annual compliance grant / donation – This appears to have been received early as it was in Feb last year, so we're a little ahead of where we would be normally. \$55K Total revenue in the month. This compares to \$66K in Nov and \$47K in Dec 23).</li><li>• Main Variances to the Dec 23 result are the following: timing difference re the Donations from Rotary, and SLS NSW \$15 Positive. \$5K less in Pool to Peak income (likely a timing difference of a sponsorship invoice).</li><li>• Subscription income was \$3.3K in Dec and YTD is 92.5% of last year's YTD amount at \$82.6K vs \$89K Dec 23.</li><li>• Costs were \$43K vs \$45K last year. Pool to Peak costs were about \$2K less than Dec 23, so a likely timing difference there. Nipper BBQ Costs also appear low so there may be a timing difference there in receiving the invoices from Gavin. Bar costs were similar, but wages higher as busier, which is also the first month reflecting the new pricing. All Wages and Super were \$19K overall out of the \$43K.</li><li>• Normal operational expenses remain well controlled and include depreciation, R&amp;M, cleaning, bank fees, rescue costs (Fuel, first aid) etc. There were some additional costs (\$300) to replace equipment used in the search and recovery operation. Training Costs were approx \$2K for first aid training relating to the Bronze course.</li><li>• There was a profit for the month of \$11.7K, and we are now in a net profit position YTD at \$22.6K. This compares to a YTD profit of \$26K last year. I would expect January to remain profitable due to the Pool to Peak swim and the busier period in the bar / functions. We will then likely return to losses, although with Branch Carnival being back at Newport that month should be close to break even.</li></ul>		
<b>Items to be Discussed</b>		
<ul style="list-style-type: none"><li>• Quote for work party t-shirts \$1000 for 50 t-shirts . Board has approved spending \$2000 on 100 t-shirts for branch . Jeremy to order shirts threw Nicole . No year on printing.</li><li>• DA Fundraising – Ideas / committee?<ul style="list-style-type: none"><li>○ Merch, T-Shirts and Towels – pre-order, special design</li><li>○ Building Fund contribution on membership fees</li><li>○ \$5K (or other amount) Lifetime memberships</li><li>○ Honour Board / Brick / Plaque</li></ul></li></ul>		

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- Raffle / Auction – seek prizes from Membership base – eg \$5K off architects plan, Holidays, time with Nutri Grain Athletes, etc
- Grants and Donations – to liase with Branch and State, Plus State and Federal Govt.
- Donation at Bar on POS transactions
- QR Code / banner see Manly example below



- D/A fund raising raised - do we form a sub committee?
- Building committee not really wanting to take on the project for fund raising. What are we fundraising for build or fit out. Council don't want to see us until early February to discuss funding and time frames.
- Time frame that Guyren is pushing for is April /May 26 - which is optimistic to move out.
- Looking likely that we will need a committee that is guided by the board for fund raising. Need to have an idea from council to

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<p>see what our target \$ is. Committee number of 4 or 5 people - ideas on who would be on this committee. Gordon Archibald (Di Jones) a potential person for someone on the committee.</p> <ul style="list-style-type: none"><li>• Matt to set up a donation on bar registers for those that want to start donating . Also, a poster ie. like manly to have before branch starts and hopefully get some passing traffic at branch. Guyren to contact Manly refund raiser poster.</li></ul>		
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<b>Items, News, or Issues to report since last meeting</b>	<b>Guyren Smith</b>	<b>President</b>
<ul style="list-style-type: none"><li>• Passing of Life member Col McLean</li><li>• DA Update – Land and Environment court granted consent to the DA on 19/12, and they have directed the council to register the consent. This means that the we are now into the next phase of finding funding and driving towards a date for commencement. I will be meeting with council, councillors, state and federal members to work through the next steps.</li><li>• Out of interest the new set of documents includes a quantity Surveyor estimate which puts the cost at : 8.6M made up of Seawall 3.2M, Building 3.3M Fitout 1.1M, Demolition .3M, professional feels .35M. We are hoping to work on a similar model to recent club redevelopments where the club needs to cover the cost of the fitout.</li><li>• Sub committees- please advise of the makeup of your sub-committees for the year, this year a minimum of 4 meetings of each subcommittee will be expected as per the regulations and the minutes of the meetings should be available for the next board meeting.</li><li>• Search at Newport Sunday 15th December. As you would be aware we had a search at Newport that ended with a body being retrieved. Feedback on the way the search was conducted has been very positive. As a club, we should be proud of being able to conduct a search where there was 5 IRB,s on the water (3 ours), 2 jetskis (1 crewed by a Newport member) and 2 duty officers from Newport, plus a number doing land based searches.</li><li>• All members involved have had contact from TIPS and other follow ups, we will continue to keep an eye on them.</li><li>• We also held a BBQ breakfast for the patrol and the IRB team the following week</li><li>• Pool2Peak</li><li>• Social Media policy compliant –</li><li>• Lifeguards contract-</li><li>• Rescue of the Month - Max Brooks did a resus at long reef on the side of the road. Matt and Jess to work on putting this rescue forward.</li></ul>		
<b>Items to be discussed</b>		
<ul style="list-style-type: none"><li>• Charlie Brooks long membership approved</li><li>• Discussion with athletes the requirements to get long service. Guyren will put something together to shoot out to athletes to explain how to get long service.</li><li>• *Rewording the regulations re life service - this to be done on Februarys meeting. Matt and Guyren working on the re wording for February. The changes that are made will be clearly visible and Clarity needs to be had.</li><li>• Any long service needs to be submitted by a certain date ie. End of season to be discussed with the board over the winter months.</li><li>• Branch Championships</li></ul>		

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- Branch - to be held at Newport
  - 8/9 February - Nipper move to twilight on the 9th this is so we don't clash with nipper branch events.
  - 15/16 February - No nippers (cancelled) this weekend.
  - Darren has sent out messages to each group as per last year to help out.
  - Catering - breakfast easy to provide.
  - In house for baking
  - Harrison farm for fruit - Bec will chase up Harris Farms
  - Wraps from Coles
  - Muesli bars - Darren to organize
  - Guyren will get numbers of officials this week so we can get an idea of catering.
  - Guyren also to ask for another SSV for Branch - they did not follow through with this last year.
  - Guyren also to request a PA system, IRB requirements and watersafety requirements
- Keys
  - MPSCZ 3 Key has been given to Matt Edwards
  - Jess to follow up Ian Story re key

## People to be Thanked/Mentioned

- The group that provided water safety for the Newport Public School basin trip in December
- Bec for attending council end of yer function
- Pool to Peak committee
- Patrol and IRB team that were involved in the search
- Matt Edwards and Matt Barron for their work on the club sound system
- Band Aid Brigade
- Trainers and Delegates for their work in getting through proficiencies
- Pool to peak team as per John Guthrie's email
- Max Brooks assisted with a CPR on the roadside at Collaroy
- Attached the recognition received from John Guthrie for the



Fw\_ A Big Thank  
You.msg

support for this year's Pool2Peak

- Thank you to Nick Rogers for ceiling fan and starting on the first aid room

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<p><b>Items, News, or Issues to report since last meeting</b></p> <ul style="list-style-type: none"><li>• Nothing to Report</li></ul> <p><b>Items to be discussed and/or approved at the next meeting</b></p> <ul style="list-style-type: none"><li>• Nothing to Report</li></ul>	<p><b>Jess Menzies</b></p>	<p><b>Director Of Education</b></p>
<p><b>Items, News, or Issues to report since the last meeting</b></p> <ul style="list-style-type: none"><li>• Nothing to Report</li></ul> <p><b>Items to be discussed and/or approved at the next meeting</b></p> <ul style="list-style-type: none"><li>• Nothing to Report</li></ul> <p><b>Items for General Business</b></p> <ul style="list-style-type: none"><li>• Nothing to Report</li></ul>	<p><b>Adam Wills</b></p>	<p><b>Director of Junior Activities</b></p>

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<p><b>Items, News, or Issues to report since the last meeting</b></p> <ul style="list-style-type: none"> <li>• Congratulations to the Athletes that qualified for round 2 for the New Ironman series as the new series drops 6 athletes after each round until, we get to round 4 with 12 to battle it out for the champion iron person.</li> <li>• Good luck to these athletes in round 2             <ul style="list-style-type: none"> <li>○ Male – Jackson Borg, Conner Maggs</li> <li>○ Female – Lizze Welborn Analyse Kibble, Jemma Smith, Pipi Te Pania</li> </ul> </li> <li>• Newport will be hosting our Branch championships in Feb and planning will commence based upon what we did last season.</li> <li>• Below is an outline of who will be providing support on what days, and this has been sent to our surf sports committee members.             <ul style="list-style-type: none"> <li>○ Sat 8th Open/Masters Beach, champion lifesaver – Masters</li> <li>○ Sunday 9th Jnr Beach – Lifesaving</li> <li>○ Sat 15th Open/Masters Water – Junior Club</li> <li>○ Sun 16th Junior Water – Open Water</li> </ul> </li> <li>• We are now 12 weeks away from Aussies so the competition teams will be busy representing the club.             <ul style="list-style-type: none"> <li>○ Ocean series Manly/Freshwater - Jan</li> <li>○ Iron series Newcastle and then Burleigh – Jan/Feb</li> <li>○ Branch Newport- Feb</li> <li>○ Boats International against NZ – Feb</li> <li>○ Ocean series Final – NorthCliffe – feb</li> <li>○ State championships Feb/Mar</li> <li>○ Aussies Mar/April</li> </ul> </li> </ul> <p><b>Items to be discussed and/or approved at the next meeting</b></p> <ul style="list-style-type: none"> <li>• Nothing to report</li> </ul> <p><b>Items for General Business</b></p> <ul style="list-style-type: none"> <li>• Nothing to report</li> </ul>	<p><b>Darren Warrener</b></p>	<p><b>Surf Sports Director Report</b></p>
<p><b>Items, News, or Issues to report since the last meeting</b></p> <ul style="list-style-type: none"> <li>• Nothing to report</li> </ul> <p><b>Items to be discussed and/or approved at the next meeting</b></p> <ul style="list-style-type: none"> <li>• No items for discussion</li> </ul> <p><b>Items for General Business</b></p> <ul style="list-style-type: none"> <li>• Nothing to report</li> </ul>	<p><b>Bec Capell</b></p>	<p><b>Deputy President</b></p>



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## Items, News or Issues to report since last meeting

- Nothing to report

## Items to be discussed and/or approved at the next meeting

Membership numbers as at 06/1/25 -

Sub-Membership Categories					
The figures in this summary are those at 1st July of the selected season (or earlier if elected in the screen 'Register')					
Sub-Membership Category	Total Members	Male Members	Female Members	Non-binary Members	Unknown Gender
Probationary	0	0	0	0	0
Junior Activity Member (5-13 years)	198	103	95	0	0
Cadet Member (13-15 years)	56	28	28	0	0
Active (15-18 yrs)	45	19	26	0	0
Active (18yrs and over)	233	139	94	0	0
Award Member	8	5	3	0	0
Reserve Active	9	6	3	0	0
Long Service	58	44	14	0	0
Past Active	18	14	4	0	0
Associate	59	33	26	0	0
Life Member	25	22	3	0	0
General	37	31	6	0	0
Honorary	6	3	3	0	0
Inclusive/Adaptive Program Participant	4	4	0	0	0
Nipper Parent	102	59	43	0	0
<b>Total</b>	<b>858</b>	<b>510</b>	<b>348</b>	<b>0</b>	<b>0</b>

The categories of General and Nipper Parent need to be combined to get an idea of numbers – particularly in comparison to last year.

## Items for General Business

- Thanks to all the support provided on the day for Pool to Peak – too many people to name, but so many pitched in. Particular mention to the numbers of water safety that were out there. Really noticed the difference as a swimmer, not having to breathe in so many fumes from the IRB's because we were covered so well by the people on boards.
- Access to the showers by non-members of the club – have had a discussion with one person who feels entitled to use the facilities and was appalled to be called out on it – he is not and has never been a member. This is an item for consideration with the new and improved club.

Janet Dunn

Member Services

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<p><b>Items, News, or Issues to report since the last meeting</b></p> <ul style="list-style-type: none"><li>• Nothing to report</li></ul> <p><b>Items to be discussed and/or approved at the next meeting</b></p> <ul style="list-style-type: none"><li>• Nothing to report</li></ul> <p><b>Items for the Social Media, Website and Communications Manager</b></p> <ul style="list-style-type: none"><li>• Nothing to report</li></ul>	<b>Rod Stevens</b>	<b>Director of Admin</b>
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## Key Dates for the Website

<b>Event</b>	<b>Date</b>
Nipper Christmas Break	Sunday 15 <sup>th</sup> December 2024
Pool to Peak Ocean Swims	Sunday, 5 <sup>th</sup> January 2025
Nippers Return	Sunday, 19 <sup>th</sup> January 2025
Nipper Club Champs Round 2	Sunday, 2 <sup>nd</sup> February 2025
SLS NB Branch Championships	TBC
Final twilight Nippers	Sunday, 16 <sup>th</sup> March 2025