

Agenda

Newport SLSC Board of Management Meeting, Robin Cale and Teams

8/07/2026

7:30 pm

Chairman: Bec Capell

Notetaker Rod Stevens

Attendees: BC, JM, AW, RS, GS, DW, JP

Apologies: JD, ME

Confirmation of June Committee Minutes

Moved: BC

Seconded: RS

Business arising from previous minutes, including an update of Action Items

Everyone

All action items raised in BoM meetings can be found here:

[Action Items](#)

All Key BoM Key decisions can be found here:

[Key Decisions](#)

Topic	Person Responsible	Role
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Items, News, or Issues to report since last meeting	Jeremy Paul	Director of Finance
- Club Bar revenue was \$12.1K, up on the \$10.6K recorded in May and just below the \$13.2K in June 25, reflecting regular Friday and Sunday bar trade through the winter period. Functions/Public Bookings were modest at \$728 (hire of function equipment and one function deposit), against \$3.2K in May and \$1.75K in June 25 – the key point being that last year's June carried the Annual Presentation night, which this year fell in May, so the year-on-year comparison on functions and events is distorted by that timing shift. Accordingly there was no Events Revenue this month (nil, and no club events held), versus \$9.1K of presentation-night ticket sales in June 25. Hall hire was \$1.8K (Newport Yoga, Bella Stevens and Cassandra Magrath, which always offset a month behind – May activity), up on \$1.3K in both May and June 25. Gym memberships of \$273 and interest received of \$124 (vs \$159 in June 25), continuing the lower-rate trend. Subscriptions of \$315 represent a few early renewals ahead of the main cycle. Total revenue for the month, excluding the Kinghorn Academy pass-through, was \$15.4K – softer than the \$21.3K in May and the \$26.0K in June 25, though both of those prior periods included the Presentation night. On a like-for-like basis, underlying trading is broadly comparable and consistent with the quiet winter part of the year. (The \$575K Kinghorn Academy income is the annual pass-through, transferred straight out through expenses and excluded from the analysis.) - Costs for the month, excluding the Kinghorn transfer, were \$32.0K, a little below the \$33.8K in June 25 and \$34.7K in May. Bar COGS were \$6.7K, or 52.4% of combined Bar and Function revenue – elevated, in line with May's 51.8%, reflecting bar purchases and band costs brought to account (no stocktake is done through the year, so this is actual spend). Trophies and Awards of \$1.7K were the most notable item: \$1,440 of SNB Awards dinner tickets, \$92.27 of 100% patrol vouchers used, with the balance being Club award costs. Quarterly utilities of \$3.0K covered both bills brought to account this month (Gas \$960, Electricity \$2,080). Internet & Website of \$443 includes a RAM Marketing invoice (\$350) from November 25 that was not invoiced until June for website maintenance, plus the usual hosting cost. Cleaning of \$1.6K was the regular weekly clubhouse clean, and a small R&M Building item of \$216 for table repairs. Rent of \$392 is the quarterly outgoings on the lease from Council. - Wages and Salaries were all higher than May, reflecting three pay runs falling in June versus two in May rather than any change in underlying activity. - The remainder are normal operational expenses, which remain controlled and include depreciation (\$3.5K), cleaning (\$1.6K), bank/merchant fees (\$345), the monthly storage unit (\$230), the monthly Xero subscription (\$147), oxygen cylinder hire (\$115), and printing and stationery (\$101). - There was a loss for the month of \$16.6K, larger than the \$13.5K loss in May and the \$7.8K loss in June 25. The bulk of the year-on-year movement is the Presentation night timing – last June included		

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roughly \$9.1K of event ticket sales plus bar takings that this year were recognised in May – with three pay runs in June a further contributor. June sits in the quiet, loss-making part of the year, with the season wound down and subscription renewals not yet flowing. Year to date (two months), the net loss is \$30.1K, broadly in line with the \$28.4K loss at the same point last year. A steady, unremarkable winter month with underlying trading holding up well against last year once the event timing is set aside. • On a combined two-month view (May and June), revenue excluding Kinghorn was \$36.6K versus \$38.2K for the same period last year – down \$1.6K, and costs were essentially flat at \$66.7K (vs \$66.6K), producing a net loss of \$30.1K against \$28.4K a year ago (\$1.7K worse). Bar COS were an unusually low 34.5% last year at this point, likely explaining the variance. Items to be Discussed • Bar survey – actioned, awaiting results • We have received \$70K in Dept of Sport Grant for Detailed Design, that is currently sitting in the balance sheet as no expenditure yet. • Audit ongoing - queries answered, awaiting their response, we will likely need to re-approve the Finance report • Director of Finance role has been resourced, nomination will be presented at AGM • Academy Board Meeting – they are looking at ways to support water safety for training given the heightened awareness of sharks. They are proposing paid IRB drivers and crew to assist. • There is no longer a supply of Yamaha 2-stroke engines for the IRB so will look to migrate to the Mercury engines but don't have compatible props, we will look to swap 3 props for Patrol with 1 for comp, which will reduce overall cost for the club. People to be Thanked/Mentioned • Band Aid Brigade - particularly Steve Middleton and Brendo Capell for table repairs.		
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Items, News, or Issues to report since the last meeting • PSAR edit 35 manual is staying the same this season - no changes • Move towards sun safety starting at the nipper level - not compulsory yet but it has been advised long sleeve rashies would be preferred. JAC to advise new shop personal that this is something to consider in 2027 / 2028 season. • Branch is hoping to hold at least two water carnivals that include under 8 nippers. Carnival calendar is out - JAC to start organising Nipper calendar asap so we can start organising integration training and mentoring with academy. • JAC training night - 15th September • Skills maintenance this season will include a board rescue. CPR but we will not have to do the intensive training as per last season. Focus on first aid sprains and strains. Full details will come out at end of July. • State award night 22nd August. Items to be discussed and/or approved • TAF pre-season summit 30th August at Freshwater - Jot form will be sent out for those that wish to attend • All Patrols will be wearing Qantas shirts these will be distributed for free this season. • New Patrol app coming out this season - watch this space - last app was only collecting 40 % of data so all our stats are out. From SLSNSW - no insurance is covered for water trampolines any longer - WAC is no longer covered even in flatwater. • Carpark permits - going electronic and we have been given half of our normal quota - after a lengthy discuss at branch last night we are fighting council on this one. Council wants us to allocate parking each weekend to each patrol - admin nightmare and completely unrealistic. I have voiced my concerns at the Branch meeting last night and have reached out to Rowie. • Drones - Newport has received their own drone and pilot - still very much in teething stages. Had many chat to SLSNSW and met with Brett last night from SLSNSW in relation to us not having to manage our drone pilot and share resources and space. We had one hour notice of us receiving this service, hence the lack of preparation. • Drone operators are only to operate drones - they are not to patrol beach - over the coming months they will have been trained in radios, basic SOP that are related to their role i.e. emergency evacuation alarms and first aid. They will be supplied with their own first aid kits and signs they are not to use ours! Re keys I am still communicating with council where they can store key as council does not want a lock box on building. These are too easy to break and leaves our club open to potential theft. • Come summer the drones will communicate via radio hopefully on a different station to patrol CP - still to be ironed out. • I raised the issue that come the new season we don't have the space to house all the equipment. Brett can come and look at each	Bec Capell	President
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club on individual needs basis - Branch offering space at Fisherman's. • This funding is for 2 years - after that I suspect we will need to have drone pilots on patrol. (reading between the lines) • Can we train if drones are not flying?- yes but branch has stipulation of watercraft needing to be in the water if no drones are in the air. This cannot be a paid position as per drones as null and voids our insurance. Academy need training on Wednesday and Saturday. Nippers will need to also have the same water safety in place until the end of August when drone operating hours increase. We will still need to ensure risk assessments are done especially given the heightened shark awareness ○ July - August 6.45am - 4.15pm - September 6.15am - 5.00pm - October 6.15am to 6.30pm - November 6am - 6.30pm - December to Feb 6am - 7.30pm - March - 6.30am to 7 pm. People to be Thanked/Mentioned • Rod and Renee getting comms out for AGM • Guyren for his ongoing and countless meetings with council • Steve and Brendan for the new tables and Steve for fixing the hose in the men's bathroom		
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Items, News, or Issues to report since last meeting • Had a meeting with beach to beach, they have asked us to be more involved in the running of the finish festival. I have agreed to be the point person from this club for them and will work with them in the lead up. Hopefully this will be reflected in the return to the club • Building - First Project group meeting for the Detail Design project. This was very much a first meeting to highlight structure of the project team and admin processes etc. There has been a concern raised that the projected cost has increased from what we had projected when we applied for the grant, this will need to be monitored ongoing and determine where any shortfall is funded • IRB team - State championships, 3rd on Open, U23 and overall pointscore. 7 selected in state team including captain. Items to be discussed • Nothing to report People to be Thanked/Mentioned • Nothing to report	Guyren Smith	Deputy President
Items, News, or Issues to report since the last meeting • Nothing to report Items to be discussed and/or approved • Nothing to report People to be Thanked/Mentioned • Nothing to report	Matt Edwards	Director of Lifesaving
Items, News, or Issues to report since last meeting • . Items to be discussed and/or approved ▪ People to be Thanked/Mentioned • Nothing to report	Jess Menzies	Director Of Education

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Items, News, or Issues to report since the last meeting • Old nipper banner is missing....to discuss with AG at BOM. Items to be discussed and/or approved • Purchase of nippers competition swim caps. These are required to be worn for visibility. • Unfortunately original purchase option of \$5 per hat has fallen through. • TW has sourced another quote which is \$14.50+gst per cap total for 50 = \$979.50. • SD has requested another quote from Engine (has an 'in' with them) awaiting to see if they can do this or not. • Reviewed regulations and there is no stipulation for hi-vis caps so will revert to standard comp caps • Basin camp grounds has been booked for weekend of the 19th September. Attendees being canvased. People to be Thanked/Mentioned • Nothing to report.	Stewart Dean	Director of Junior Activities
Items, News, or Issues to report since the last meeting • Congratulations to our SNB Award winners Jemma Smith - Athlete of the year Pipi Te Pania - Youth Athlete of the year Good luck at the upcoming coming NSW Awards night • Also Brayden Woodford was award the Male Athlete of the Carnival at the Australian Royal Lifesaving Championships in Perth • We had Olivia Clues and Bronte Kippax represent Australia at the world u23 Canoe sprint championships in Canada Brontë made the B final and finished 7th k1 500m Olivia made the A final and fined 6st in k1 500m and also the k4 6th in the A final • Branch have posted the carnival calendar on their website and I have forwarded it the surf team managers and Coaches • Good luck to our IRB team competing at the Aussies next week at South West Rocks. Items to be discussed and/or approved • Nothing to report People to be Thanked/Mentioned • A big thank you to the club and the surf sports team for the support they have given me in my role as surf sports director/competition manager. I wish Rosie all the success in the role	Darren Warrener	Surf Sports Director Report

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Items, News or Issues to report since last meeting - Nothing to report Items to be discussed and/or approved - Nothing to report People to be Thanked/Mentioned - Nothing to report	Janet Dunn	Member Services
Items, News, or Issues to report since the last meeting - Looking to discuss the website migration with the SLSNSW website designer next week Items to be discussed and/or approved - Nominations for board roles - Key dates for website People to be Thanked/Mentioned - Nothing to report	Rod Stevens	Director of Admin

Key Dates for the Website

Event	Date
Annual General Meeting	26 th July
ART Course	Mid-August
Gear Inspection	16 th Aug
First Aid Course	TBD
Beach to Beach	23 rd Aug
IRB Trivia Night	28 th Aug
Nippers Camp	19 th /20 th Sept