

# minutes

## Newport SLSC Board of Management Meeting via Teams

14/06/2023

7:30 pm

**Chairman:** Glen Borg

**Notetaker:** Jan Proudfoot

**Attendees:** Jeremy Paul, Brendan Menzies, Eric Crooke

**Apologies:** Ryf Quail, Jess Menzies, Guyren Smith, Darren Warrener

Topic	Person Responsible	Role
<b>Confirmation of May Committee Minutes</b>  <b>Moved:</b> Brendan Menzies <b>Seconded:</b> Glen Borg	Jan Proudfoot	Director of Admin
<b>Business arising from May minutes, including an update of Action Items</b> <a href="#">Management Committee Action Items in MS Planner</a> <ul style="list-style-type: none"><li>Proposal to add our Annual Awards Criteria to Our Regulations (meeting is scheduled for 4:30 pm on 19 June with President, Deputy President and Director of Admin).</li></ul>	Everyone	
<b>Director of Finance &amp; Sponsorship Committee's Report</b> <ul style="list-style-type: none"><li>May is traditionally a quiet month at the Club, with the end of the patrolling season in April, there isn't much activity. As a result, income was down on prior months at \$17K. Income was led by the Club Bar at \$9K, Hall hire contributed \$1,200. Total Revenue of \$12K vs \$8K last year.</li><li>Expenses below last year for May at \$24K vs \$31K. However last year included \$9K of event expenses for the awards dinner, which will fall into June this year. So, in reality expenses were about \$3K up, which is associated with the variable expenses involved in running the Bar - increased income leads to increased variable expenses.</li><li>Normal expenses remain well controlled but include operational costs of the club such as Wages, Depreciation, Cleaning and R&amp;M / Rescue supplies as stocks are replenished and action taken at the end of the patrolling season.</li></ul> <b>Discussion</b> <p>Cleaning costs are about to go up by 9%.</p> <b>Outcome or Action Items</b> <p>Glen to send Jeremy an alternative cleaning supplier. Pharo is our current supplier.</p>	Jeremy Paul	Director of Finance

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Topic	Person Responsible	Role
<b>Friday Night Venue Hire Policy</b> <ul style="list-style-type: none"><li>The Club's policy has been not to allow functions on Friday nights and to reserve the use of the Clubhouse for After 5's.</li><li>A couple of members have independently enquired about using the Club for a work Christmas function in December. When advised of the Club policy, they suggested a function would benefit the Club's finances more than the usual Friday night trade.</li><li>We would like to confirm the Club's policy on this.</li></ul> <p><b>Discussion</b> The board were all in agreement that hiring the hall on an ad-hoc basis will risk long term revenue by upsetting the regulars.</p> <p><b>Outcome or Action Items</b> Policy to remain as is.</p>	Jeremy Paul	Director of Finance
<b>Tickets to the Branch Awards on Friday, 30 June 2023</b> <a href="#">2023 SLSSNB Awards of Excellence Tickets, Dee Why RSL, Dee Why   TryBooking Australia</a> Who needs a ticket? <ol style="list-style-type: none"><li>Guyren Smith</li><li>Brendan Menzies</li><li>Brendan Capell</li><li>Eric Crooke (unable to attend)</li><li>Nick Rogers</li><li>Emma Carroll</li><li>Jessica Menzies</li><li>Blake Drysdale</li><li>Conner Maggs</li><li>Anthony Doyle</li><li>Luke Chaffer</li><li>Zach Paul</li></ol> <p><b>Discussion</b> Jan to chase up who the nominees are from Guyren.</p> <p><b>Outcome or Action Items</b> No. of tickets/invitees to be discussed with Jeremy later.</p>	Jan Proudfoot	Director of Admin
<b>BOM and Committees Meeting, 18 June at 3pm in the Clubhouse</b> <a href="#">Meeting with BOM and Committees 180623 RSVPs</a>	Jan Proudfoot/ Guyren Smith	Dir of Admin/President

## 2023-2025 Lifesaving Service Agreements

Points to consider from Jess Menzies, Director of Lifesaving (apology):

- look at the data to show how they have come up with the decision to extend our hours - I know Cam has already requested this.

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<ul style="list-style-type: none"><li>potentially need a discussion with Council as I understand the lifeguards may not be following the same time schedule which can cause confusion.</li><li>happy to extend some of the times but I think 7pm from mid December to the end of February is too long.</li><li>I think we will have trouble to cover a 7pm finish on Christmas Day.</li><li>would be happier to look at a 6:30pm finish from Christmas to New Year if the data supports that we have an increased risk at this time</li><li>Will this affect support operations?</li><li>Will we receive increased funding for longer hours?</li><li>Will this affect our member retention? If people are choosing clubs will the longer times make people want to move to Bilgola/Mona Vale?</li><li>Can we obtain a comparison of surrounding clubs' agreements?</li></ul>		
<h3>Discussion</h3> <ul style="list-style-type: none"><li>There is a trend of declining membership, so extending hours will not help reverse this trend.</li><li>Board members agree with branch ie, where did the data come from to support the extension of hours?</li></ul>		
<b>Request to use the enclosed craft trailer in September</b>	Guyren Smith	President
<h3>Discussion</h3> <ul style="list-style-type: none"><li>Photos to be taken before and after the trip.</li><li>Jeremy advised a service has just been completed in preparation for the IRB Racing season.</li></ul>		
<h3>Outcome or Action Items</h3> <ul style="list-style-type: none"><li>Board members are ok with the borrowing of the trailer for the charity bike ride from Adelaide to Sydney.</li><li>However, we need to check that Nippers do not need it at that time of year.</li></ul>		
<b>Beach to Beach – 27 August 2023</b>	Jan Proudfoot	Dir of Admin
As per Guyren's report: We will be responsible for the normal first aid and water at the finish as well as a stall promoting the club and water safety and some nippers-type activities on the beach, Tug of War, obstacle course etc.		
<h3>Discussion</h3> Jeremy suggested Nippers run a BBQ as well.		
<h3>Outcome or Action Items</h3> <ul style="list-style-type: none"><li>Jan to duplicate last year's sign-up form and send comms by early July.</li><li>Jan to include additional tasks based on Guyren's report mentioning "Nipper type activities".</li></ul>		

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## Rescue of the Month Nominations

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## Other Recognition of Members

- Jayke Rees: for running sessions at the Academy gym with younger members.
- Eric Crooke: for running a successful Annual Awards night at a new venue.
- Lizzie Welborn: for being an excellent MC at our Annual Awards.
- Wendy and Al Janssens for the end of season review video.
- Janet Dunn, Tracy McGuire and Peter Rolston for helping with decorating tables and ensuring gift bags were placed on the tables.

## Key Dates (Events being held at Newport Beach and Surf Sports Championships)

Events	Dates	Lead	Team
Meeting of all members of committees and the Board	18 June at 3 pm	Guyren Smith	Jan Proudfoot
ART	25 May to 29 June	Jess Menzies	Guyren Smith
AGM	Sunday, 30 July 2023	Jan Proudfoot	
SNB Gear Inspection	Sunday, 20 August 2023		
Beach2Beach Charity Fun Run	Sunday, 27 August		
Carroll Cup and Kings Cup	End of September 2023	Darren Warrener	Nick Carroll
Beginning of 2023-24 Season	23 September 2023		
Last Patrol	28 April 2024		

## Items for the Social Media, Website and Communications Manager

- Photos from the Annual Awards night.
- IRB Team's results.
- Carroll Cup and Kings Cup – save the date? Jan to check with Nick and Darren.
- Reminder about new bar hours on a Friday (4 pm instead of 5).
- Shop is still open for online orders eg Hooded Jackets reminder seeing as it's winter.

## Questions on Reports

## General Business

Meeting closed: 8:42 pm

# Newport Surf Life Saving Club

## Report submitted by Guyren Smith

Date of Meeting: 10/05/2023

Items, News or Issues to report since last meeting

- DA Update –  
Following the Sydney North Planning panel meeting on 16<sup>th</sup> May, they issued a deferral of the decision and we are currently still waiting on an update
- Beach2Beach – is on 27<sup>th</sup> August. Rotary is working with the Chamber of commerce to make the finish more of a festival and have it go till later in the afternoon  
We will be responsible for the normal first aid and water at the finish as well as a stall promoting the club and water safety and some nippers type activities on the beach, Tug of war, obstacle course etc.
- Lifesaving Agreements – information on this was forwarded separately. At this stage looking to go back to state (through branch) with feedback and requests.
- Thanks to those involved in the planning and running of the Bernies night. Seems to have been well received and appreciated.
- Congratulations to the winners of the Bernies.
- Nominations have been submitted for the branch awards.
- Sub committees meeting to be held this 18/6.
- IRB team is currently sitting in third place on the NSW premiership point score with one round to go.
- Aussies Caps age groups consideration – following from the discussion and motion on Aussies caps which was then deferred until after Aussies a working group will be setup to make a recommendation on this issue for the board to consider. The working group will attempt to take input from a cross section of the club.

COMPARISON OF SNB CLUBS PATROL HOURS FOR 2022-23 and 2023-24																# Patrol Days		Total Hours		DIFFERENCES		
																				Average hrs / day	% Increase	
2023-24 DATES	24/9/22 - 3/10/22	23/9/23 - 29/10/23	DIFFERENCE	8/10/22 - 11/12/22	30/10/23 - 10/12/23	DIFFERENCE	17/12/22 - 26/1/23	11/12/23 - 25/2/24	DIFFERENCE	28/1/23 - 26/3/23	26/2/24 - 1/4/24	DIFFERENCE	1/4/23 - 25/4/23	2/4/24 - 28/4/24	DIFFERENCE	2022-23	2023-24	2022-23	2023-24	2022-23	2023-24	2023-24
Nth Palm Beach	9am to 4pm (4)	9am to 4pm (4)		9am to 5pm (4)	9am to 5pm (4)		9am to 6pm (5)	9am to 6pm (5)		9am to 5pm (4)	9am to 5pm (4)		9am to 4pm (4)	9am to 4pm (4)		70	72	560	580	8.00	8.06	101%
Palm Beach	9am to 5pm (5)	9am to 5pm (5)		9am to 5pm (5)	9am to 6pm (5)	+1 hr	9am to 6pm (5) (to 29 January)	9am to 7pm (6) no date adjustment	+1 hr	9am to 5pm (5) (from 4 February)	9am to 6pm (5) no date adjustment	+1 hr	9am to 5pm (5)	9am to 5pm (5)		70	72	578	652	8.26	9.06	110%
Whale Beach	9am to 4pm (4)	9am to 5pm (4)	+1 hr	9am to 5pm (4)	9am to 5.30pm (4)	+1/2 hr	9am to 6pm (5)	9am to 6.30pm (5)	+1/2 hr	9am to 5pm (4)	9am to 5.30pm (4)	+1/2 hr	9am to 4pm (4)	9am to 5pm (4)	+1 hr	70	72	560	627	8.00	8.71	109%
Avalon Beach	9am to 4pm (4)	9am to 5pm (4)	+1 hr	9am to 5pm (4)	9am to 5.30pm (4)	+1/2 hr	9am to 6pm (5)	9am to 6.30pm (5)	+1/2 hr	9am to 5pm (4)	9am to 5.30pm (4)	+1/2 hr	9am to 4pm (4)	9am to 5pm (4)	+1 hr	70	72	560	627	8.00	8.71	109%
Bilgola	9am to 4pm (4)	9am to 5pm (4)	+1 hr	9am to 5pm (5)	9am to 5.30pm (5)	+1/2 hr	9am to 6pm (5)	9am to 6.30pm (5)	+1/2 hr	9am to 5pm (5)	9am to 5.30pm (5)	+1/2 hr	9am to 4pm (4)	9am to 5pm (4)	+1 hr	70	72	560	627	8.00	8.71	109%
Newport	9am to 4.30pm (4)	9am to 5pm (4)	+1/2 hr	9am to 5pm (5)	9am to 6pm (5)	+1 hr	9am to 6pm (5)	9am to 7pm (5)	+1 hr	9am to 5pm (5)	9am to 6pm (5)	+1 hr	9am to 4.30pm (4)	9am to 5pm (4)	+1/2 hr	70	72	568	652	8.11	9.06	112%
Bungan Beach	9am to 3pm (3)	9am to 4pm (3)	+1 hr	9am to 3pm (3)	9am to 5pm (3)	+2 hrs	9am to 5pm (4)	9am to 6pm (4)	+1 hr	9am to 3pm (3)	9am to 5pm (3)	+2 hrs	9am to 3pm (3)	9am to 4pm (3)	+1 hr	70	72	452	580	6.46	8.06	125%
Mona Vale	9am to 4.30pm (4)	9am to 5pm (4)	+1/2 hr	9am to 5pm (4)	9am to 6pm (5)	+1 hr	9am to 6pm (5)	9am to 7pm (5)	+1 hr	9am to 5pm (4)	9am to 6pm (5)	+1 hr	9am to 4.30pm (4)	9am to 5pm (4)	+1/2 hr	70	72	568	652	8.11	9.06	112%
Warriewood	9am to 4pm (4) (to 23 October)	9am to 5pm (4) no date adjustment	+1 hr	9am to 5pm (4) (from 29 October)	9am to 5.30pm (4) no date adjustment	+1/2 hr	9am to 6pm (5)	9am to 6.30pm (5)	+1/2 hr	9am to 5pm (4) (to 27 February)	9am to 5.30pm (4) no date adjustment	+1/2 hr	9am to 4pm (4) (from 4 March)	9am to 5pm (4) no date adjustment	+1 hr	70	72	554	627	7.91	8.71	110%
	24/9/22 - 20/11/22	23/9/23 - 29/10/23	DIFFERENCE	26/11/22 - 19/2/23	30/10/23 to 10/12/23	DIFFERENCE		11/12/23 - 25/2/24	DIFFERENCE	25/2/23 - 26/3/23	26/2/24 - 1/4/24	DIFFERENCE	1/4/23 - 25/4/23	2/4/24 - 28/4/24	DIFFERENCE							
Nth Narrabeen	9am to 5pm (4)	9am to 5pm (4)		9am to 6pm (5)	9am to 6pm (4)			9am to 7pm (5)	+1 hr	9am to 5pm (4)	9am to 6pm (4)	+1 hr	9am to 4.30pm (4)	9am to 5pm (4)	+1/2 hr	70	72	584.5	652	8.35	9.06	108%
Narrabeen Beach	9am to 4pm (4) (to 11 December)	9am to 5pm (4) no date adjustment		9am to 5pm (5) (from 17 December)	9am to 5.30pm (4) no date adjustment	+1/2 hr		9am to 6.30pm (5)	+1.5 hrs	9am to 5pm (5)	9am to 5.30pm (4)	+1/2 hr	9am to 4pm (4)	9am to 5pm (4)	+1 hr	70	72	524	627	7.49	8.71	116%
Sth Narrabeen	9am to 4pm (3) (to 11 December)	9am to 5pm (3) no date adjustment	+1 hr	9am to 5pm (4) (from 17 December)	9am to 5.30pm (4) no date adjustment	+1/2 hr		9am to 6.30pm (3/4)	+1.5 hrs	9am to 5pm (3 Sat / 4 Sun & Pub Hol's) Feb & Mar	9am - 5.30pm (4) patrol number increased for Saturday's	+1/2 hr	9am to 4pm (3)	9am to 5pm (3)	+1 hr	70	72	524	627	7.49	8.71	116%
Collaroy	9am to 5pm (5)	9am to 5pm (5)		9am to 6pm (5)	9am to 5.30pm (5)	-1/2 hr		9am to 6.30pm (5)	+1/2 hr	9am to 5pm (5)	9am to 5.30pm (5)	+1/2 hr	9am to 5pm (4)	9am to 5pm (4)		70	72	590	627	8.43	8.71	103%
Long Reef	9am to 5pm (4)	9am to 5pm (4/5*)		9am to 5pm (4/5*)	9am to 6pm (4/5*)	+1 hr		9am to 7pm (4/5*)	+2 hrs	9am to 5pm (4)	9am to 6pm (4/5*)	+1 hr	9am to 4.30pm (4)	9am to 5pm (4)	+1/2 hr	70	72	554.5	652	7.92	9.06	114%
Dee Why	9am to 5pm (5) (to 1 October)	9am to 5pm (5) no date adjustment		9am to 6pm (5) (from 2 October)	9am to 6pm (5) no date adjustment		9am - 7pm (6) (Dec & Jan only)	9am - 7pm (6) no date adjustment		9am to 6pm (5) (from 4 February)	9am to 6pm (5) no date adjustment		9am to 4.30pm (4)	9am to 5pm (4)	+1/2 hr	70	72	412.5	652	5.89	9.06	154%
Nth Curl Curl	9am to 5pm (5)	9am to 5pm (5)		9am to 5pm (5)	9am to 6pm (5)	+1 hr		9am to 7pm (5)	+2 hrs	9am to 5pm (5)	9am to 6pm (5)	+1 hr	9am to 5pm (5)	9am to 5pm (5)		70	72	560	652	8.00	9.06	113%
Sth Curl Curl	9am to 4pm (4) (to 23 October)	9am to 5pm (4) no date adjustment		9am to 5pm (5) (from 29 October)	9am to 5.30pm (4) no date adjustment	+1/2 hr		9am to 6.30pm (5)	+1.5 hrs	9am to 5pm (5)	9am to 5.30pm (4)	+1/2 hr	9am to 4.30pm (4)	9am to 5pm (4)	+1/2 hr	70	72	543.5	627	7.76	8.71	112%
Freshwater	9am to 5pm (5)	9am to 5pm (5)		9am to 6pm (5/6*)	9am to 6pm (5/6*)			9am to 7pm (5/6*)	+1 hr	9am to 5pm (5)	9am to 6pm (5)	+1 hr	9am to 4.30pm (4)	9am to 5pm (4)	+1/2 hr	70	72	584.5	652	8.35	9.06	108%
	24/9/22 - 20/11/22	23/9/23 - 29/10/23	DIFFERENCE	26/11/22 - 26/3/23	30/10/23 to 10/12/23	DIFFERENCE		11/12/23 - 25/2/24	DIFFERENCE		26/2/24 - 1/4/24	DIFFERENCE	1/4/23 - 25/4/23	2/4/24 - 28/4/24	DIFFERENCE							
Queenscliff	9am to 5pm (4)	9am to 5pm (4)		9am to 6pm (5/6*)	9am to 6pm (5/6*)			9am to 7pm (5/6*)	+1 hr		9am to 6pm (4)		9am to 5pm (4)	9am to 5pm (4)		70	72	600	652	8.57	9.06	106%
North Steyne	9am to 5pm (4)	9am to 5pm (4)		9am to 6pm (5/6*)	9am to 6pm (5/6*)			9am to 7pm (5/6*)	+1 hr		9am to 6pm (4)		9am to 5pm (4)	9am to 5pm (4)		70	72	600	652	8.57	9.06	106%
Manly	9am to 5pm (4)	9am to 5pm (4)		9am to 6pm (5/6*)	9am to 6pm (5/6*)			9am to 7pm (5/6*)	+1 hr		9am to 6pm (4)		9am to 5pm (4)	9am to 5pm (4)		70	72	600	652	8.57	9.06	106%

\* Refers to peak season dates for summer school holidays

\* special conditions for summer holidays not referenced and some incorrect periods indicated on new LSA's

Total average % increase 112%

Dear Kinghorn Academy Board,

We would like to request the lending of the competition trailer for a fundraising ride we will be completing from 16<sup>th</sup> September until 10<sup>th</sup> October this year (2023).

There will be six riders completing this adventure, five of which are current active patrolling and competition members of our club. Consisting of Guyren Smith, Lauren Budd, Melisse, Siobhan and Barry Cooper, who are all member of the IRB Racing Team and regularly use the trailer during our racing season. The ride is from Sydney to Adelaide to raise money for Cystic Fibrosis which is an inherited life-threatening disorder that three of our fellow club members live with. We would be using the trailer to help transport essential gear which our support crew will be assisting us with.

We have set up a social media page through Instagram and a fundraising page through Cystic Fibrosis Australia. [bad-bikcylist](#)

Why are we doing this?

Because life is too short to live with regrets. A challenge that was started 40 years ago but left unaccomplished is the goal. With over 1500kms to ride, and limited experience we decided that such a momentous achievement should be shared to show that if you can and you want to, you should.

We would really appreciate your support with this request as using this trailer would play an essential role in our ride being successful.

If you have any further questions regarding our request, please don't hesitate to contact us.

Kind regards,

Guyren Smith, Lauren Budd, Melisse, Siobhan and Barry Cooper and Byron Fleury.

