

Agenda

Newport SLSC Board of Management Meeting, Robin Cale and Teams

10/06/2026

7:30 pm

Chairman: Bec Capell

Notetaker Rod Stevens

Attendees: BC, GS, JM, ME, RS, SD, AW, JP

Apologies: DW, JD

Confirmation of April Committee Minutes

Moved:

Seconded:

Business arising from previous minutes, including an update of Action Items Everyone

All action items raised in BoM meetings can be found here:

[Action Items](#)

All Key BoM Key decisions can be found here:

[Key Decisions](#)

Topic	Person Responsible	Role
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Items, News, or Issues to report since last meeting	Jeremy Paul	Director of Finance
• May is the first month of the new financial year (FY27). Club Bar revenue was \$10.6K, up strongly on the \$6.8K recorded in May 25, reflecting regular Friday and Sunday bar trade. Functions/Public Bookings of \$3.2K relate to bar takings on the Annual Presentation night (vs \$2.7K in May 25). Events Revenue of \$5.7K is the ticket sales for that night – see the Presentation night result below. Hall hire was \$1.3K (vs \$1.4K in May 25), being Newport Yoga and Cassandra Magrath, which always offset a month behind (April activity). Clothing sales of \$244 and gym memberships of \$91. Interest received eased to \$93 (vs \$202 in May 25), continuing the lower-rate trend. No subscriptions yet (the renewal cycle starts later in the year). Total revenue for the month was \$21.3K, well ahead of the \$12.3K in May 25 – a strong start to the year, helped by the Presentation night and improved bar trade. • The Annual Presentation night is best viewed as a single event result. Measuring it on ticket sales against its direct event costs (the bar revenue and associated bar COGS and wages are not separately isolated, so they are excluded), the result was: ticket sales of \$5,729, less event costs of \$4,582 recognised this month (pre-clean by Pharo \$218, decorations, balance of catering \$3,167.50, photographer \$590, nominee gifts and ice creams), less a further \$3,283 of costs recognised in the prior financial year (FY26) – being \$2,690 of catering in April and a \$592.50 deposit in February. On that all-in basis the night was a small subsidy (within prior year subsidy amounts) of approximately \$2.1K. Incidental feedback was that it was well received being at the Club, but the timing split across the two financial years is worth noting. There was aprox \$3K of expenses in the Trophies and Award expense account, which while they relate to the event, the Club would have to incur whether or not we held a presentation night. • In terms of the bar operation on the Presentation night, this is sitting within the Function revenue, After 5 COS and Bar wages lines. But the net contribution from the bar is approximately \$1.6K for the event, helping to offset the subsidy provided. • Costs for the month were \$34.7K, slightly above the \$32.8K in May 25. Bar COGS were \$7.1K (51.8% of combined Bar and Function revenue – a little high this month given the bar purchases and band costs brought to account, with no stocktake done through the year so this reflects actual spend). The most notable item was Pool to Peak costs of \$4.6K brought forward early: \$4,537 for 1,300 swim caps (which will last a couple of years) plus a \$112.73 banner advertising prepayment. As the Pool to Peak is a major fundraiser, these costs are borne now but will be well outweighed by revenue when the swim is held in January. Trophies and Awards of \$1.4K, mainly framing of the numbered club caps (\$1,268) plus engraving and prizes. Clothing stock purchases of \$865 (deposit on Nipper rashies). Other costs were routine. • The remainder are normal operational expenses, which remain controlled and include depreciation (\$3.7K), cleaning (\$1.1K), wages and bar wages (\$3.8K and \$5.2K) with associated superannuation,		

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bank fees, storage, the monthly Xero subscription, oxygen cylinder hire, internet, and a small R&M Building item (dishwasher repairs in-house by Brendo). - There was a loss for the month of \$13.5K, an improvement on the \$20.6K loss in May 25. May is typically a quiet, loss-making month as the season has wound down and subscription income has not yet begun, and this year additionally carries the early Pool to Peak swim-cap purchase (\$4.5K) which will be recovered in January. Stripping out that timing item, the underlying result is in line with a normal opening month. A reasonable start to FY27, helped by a strong Presentation night and bar trade ahead of last year. Items to be Discussed - Winter bar hours / Sunday opening for the off-season. Re-confirm open on Sunday Lunch. How can we get member groups using when Rowie not here? Agreed that we would leave bar open and offer up the lunch time slot 12-3/21-7 for other groups or interested parties. BC to add commentary to newsletter and Surfguard email. - Bar survey published, initially in the bar, then through socials. - Renee and Analise looking into digital members card to try to enable a members discount. - Year End results / Audit approval - Reviewed People to be Thanked/Mentioned - All involved with Presentation night - the Board, plus Analise and Piper, and the setup workers - KB, Brendo, Monty		
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Items, News, or Issues to report since the last meeting - Initial discussions have started for B2B in August. Longer end shoot, additional first aid provided by a separate company for the carpark, set up on the Saturday and no table and chairs this year. - Discussions have started to have another CanToo pod for this season. Items to be discussed and/or approved - Reminder that we all need to be financial to be on the board so any new members for next season will need to keep this in mind. If poises a problem, please come and chat to me. - Honour boards - Decision really is whether to remove the "Youth" competitors that sit on the Open's Boards and move them to the Youth board. This would mean that the Open's Boards would all need to be re-done though. Which we have quoted at \$2475.00. However, the Youth competitors that currently are listed on the Open's Board competed at Aussies before there were "Youth Championships", so they were technically competing at the Open Championships. In addition - there are some typos that need redoing. See word document. – Decision to leave Youth/Open “as-is” but correct typos given all honours boards will be redone in the new clubhouse. - Tops and Hat order for P2P need to be approved by the board \$2350.00 – Agreed to reduce numbers and then send revised cost off for approval as there is old stock that could be re-used - Slate blue and Ecru colour tops plus hats (50 mens, 30 womens and 20 hats) - Please make Renee job easier - Reports were due in on the 31/5. Still waiting on reports from Matt and Stewart. - We have only had 3 PC reports in as well - Matt Please chase these down. - Branch awards -2 tables purchased and tickets distributed. Still waiting on a few RSVP's and will purchase more tickets if need. - Gary Cook updating Renee re Service Awards list and she is going through the application process as she receives them. People to be Thanked/Mentioned - Zoe Warrener and Brendan Capell for attending CanToo function with me - Matt James starting up conversations with B2B - Jeremy Paul for all the work he has done and supporting Analise with the bar - Piper Harrison, Annalise Kibble, Rod Stevens and Janett Dunn for making the awards night successful event.	Bec Capell	President
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Items, News, or Issues to report since last meeting • Building: ○ Grant - Council requested to be put on the grant agreement as a third party as they will be the delivery partner. This request was made to the state grants office, who followed up yesterday with a variation form to complete, this has now been completed ○ Grant - The first payment of the grant (\$70,000) was received early this week. Once the council is on the grant agreement these funds will be transferred to council to undertake the works ○ Update - Rudi and I attended a meeting this morning with the project team that will be working on the delivery of the works that the grant covers, namely the detail design work through to construction certificate. This was an introductory meeting to start the process, meet the team and discuss next steps. They will now go into further detail of the project and arrange a site walk through in coming weeks. ○ Maintenance - During the above meeting it was indicated that there has been suggestion that an upgrade be done to the lift in the next year. Rudi and I both expressed concern about the short-term life span of any such expenditure and that there are other priorities for funding. Items to be discussed • Nothing to report People to be Thanked/Mentioned • Nothing to report	Guyren Smith	Deputy President
Items, News, or Issues to report since the last meeting • Nothing to report Items to be discussed and/or approved • Nothing to report People to be Thanked/Mentioned • Nothing to report	Matt Edwards	Director of Lifesaving

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Items, News, or Issues to report since last meeting - Looking to run a first aid course end of July and potentially an art in August. Items to be discussed and/or approved - New heaters for the deck. - I was at the club on Sunday night for a drink and noticed one of the heater had a big lean on it and looks dangerous. Bunnings has a similar looking heater for less than \$200. - Brendo will be looking in to this People to be Thanked/Mentioned - Nothing to report	Jess Menzies	Director Of Education
Items, News, or Issues to report since the last meeting - Rusty Fig keen to sponsor Nippers this season. BC to reach out to Ellie at RF. Thank you to Adam W for discussing with Ellie. - Liz and Michaela look like they are up for running the shop. Thanks to Bec for sorting this out. - Basin camp being organised and all in order. Items to be discussed and/or approved - Nothing to report People to be Thanked/Mentioned - as above, Bec and Adam W.	Stewart Dean	Director of Junior Activities

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Items, News, or Issues to report since the last meeting • Branch award nominations completed ○ Athlete of the year - Jemma ○ Youth Athlete - Pippi ○ Coach - Ross ○ Team - patrol Comp ○ Masters Athlete - Bec • A survey from SLSA has been circulated to the coaches in relation to introducing the Ski leg into the iron. • NSW has circulated our officials requirement for state next season and this based upon the number of athletes this will help in the planning. • SLSA will also be supplying the clubs with the same document to help with planning. • 2 of our club members completed a run to raise awareness for Men's Mental health, Lachlan ran 50km and Ben 75km around Narrabeen lake and they were supported by several of our athletes and coaches who joined in for a few laps to support them it was great to see and just showed how our athletes all support each other and we have a wonderful culture in the club. Items to be discussed and/or approved • Nothing to report People to be Thanked/Mentioned • Nothing to report	Darren Warrener	Surf Sports Director Report
Items, News or Issues to report since last meeting • Nothing to report Items to be discussed and/or approved • Nothing to report People to be Thanked/Mentioned • Nothing to report	Janet Dunn	Member Services

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Items, News, or Issues to report since the last meeting - Nothing to report Items to be discussed and/or approved - Notice required for AGM, when do we send? - Needs to be sent 21 days prior to AGM 26th July - Nomination forms can go out now, will just post link in newsletter and surfguard email - New Sponsorship and marketing role to be discussed at AGM - Requirements for annual report printing. Suggestion is to reduce number to 25 – Agreed to reduce number to 25 - RS to send out feedback form on EOY preso - RS to sort out printing of DSM and OSM awards - RS to create userids for Avona and Monica - Key dates for website People to be Thanked/Mentioned - Nothing to report	Rod Stevens	Director of Admin
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Key Dates for the Website

Event	Date
IRB Trivia night	13 th June
Annual General Meeting	26 th July
ART Course	Mid-August
Gear Inspection	16 th Aug
First Aid Course	TBD
Nippers Camp	19 th /20 th Sept