

# minutes

## Newport SLSC Board of Management Meeting at the Clubhouse

10/05/2023

7:30 pm

**Chairman:** Guyren Smith

**Notetaker:** Jan Proudfoot

**Attendees:** Glen Borg, Jess Menzies, Brendan Menzies, Darren Warrener, Ryf Quail, Eric Crooke

**Apologies:** Jeremy Paul, Avona Cox

Topic	Person Responsible	Role
<b>Confirmation of April Committee Minutes</b>  <b>Moved:</b> Guyren Smith <b>Seconded:</b> Brendan Menzies	Jan Proudfoot	Director of Admin
<b>Business arising from April minutes, including an update of Action Items</b> <a href="#">Management Committee Action Items in MS Planner</a> <ul style="list-style-type: none"><li>WWC and Child Safety training: please look at the recently shared file and chase members accordingly.</li></ul>	Everyone	
<b>Director of Finance &amp; Sponsorship Committee's Report</b> <ul style="list-style-type: none"><li>April saw the end of the patrolling season, and no nippers. As a result, income was down on prior months at \$17K. Income was led by the Club Bar at \$8K (half of March takings), Function income at \$6K, Hall hire contributed \$1,500. Total Revenue of \$17K vs \$10K last year.</li><li>Expenses above last year for Feb at \$28K vs \$25K. Main reason being variable expenses associated with the Bar and functions - increased income leads to increased variable expenses.</li><li>We also hosted the end of Patrolling season celebration which cost the Club about \$1,000 with the discounted meal and drink ticket provided.</li><li>Normal expenses remain well controlled but include operational costs of the club such as Wages, Depreciation, Cleaning and R&amp;M / Rescue supplies as well as quarterly outgoings on the Lease under the new structure.</li><li>We have written down a further \$4.5K of old clothing stock this year, despite great inroads into the problem items.</li><li>A reminder that last year we had received \$56K of COVID grants vs \$0 this year.</li><li>I'd like to thank the Board for their conservative approach to spending while income streams normalise after COVID.</li><li>I still have a range of End of Financial year reconciliations and processes to undergo. At this stage, the Preliminary Loss for the year is \$5,659.19.</li></ul>	Jeremy Paul	Director of Finance

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<ul style="list-style-type: none"><li>A reminder that in these difficult times, purchases over \$200 are to be approved by the Director of Finance. Over \$2,000 requires Board approval.</li></ul>		
<b>Branch Awards due before our July Board Meeting (5 June)</b> <a href="#">Awards of Excellence Awards of Excellence - Nomination Open - Surf Life Saving - Sydney Northern Beaches</a> <i>Education Awards (Brendan Menzies)</i> <b>Trainer of 2022/23</b> <a href="https://form.jotform.com/230367647500858">https://form.jotform.com/230367647500858</a> <b>Assessor of 2022/23</b> <a href="https://form.jotform.com/230367262142853">https://form.jotform.com/230367262142853</a> <b>Facilitator of 2022/23</b> <a href="https://form.jotform.com/230367437532860">https://form.jotform.com/230367437532860</a> <i>Surf Sports Awards (Darren Warrener)</i> <b>Official of 2022/23 (Glen Borg and Guyren Smith)</b> <a href="https://form.jotform.com/230366543575864">https://form.jotform.com/230366543575864</a> <b>Athlete/Masters Athlete/Youth Athlete of 2022/2023</b> <a href="https://form.jotform.com/230368365214858">https://form.jotform.com/230368365214858</a> <b>Surf Sports Team of 2022/23</b> <a href="https://form.jotform.com/230368197479874">https://form.jotform.com/230368197479874</a> <b>Coach of 2022/23</b> <a href="https://form.jotform.com/230367145286862">https://form.jotform.com/230367145286862</a> <i>Lifesaving Awards (Jess Menzies)</i> <b>Youth Surf Lifesaver of 2022/23</b> <a href="https://form.jotform.com/230368173824862">https://form.jotform.com/230368173824862</a> <b>Surf Lifesaver of 2022/23</b> <a href="https://form.jotform.com/230368070543856">https://form.jotform.com/230368070543856</a> <b>Patrol Captain of 2022/23</b> <a href="https://form.jotform.com/230367963772870">https://form.jotform.com/230367963772870</a> <b>Support Operations of 2022/23</b> <a href="https://form.jotform.com/230368257409864">https://form.jotform.com/230368257409864</a> <i>Member Services Awards (Eric Crooke)</i> <b>Community Education of 2022/23 (Guyren will help)</b> <a href="https://form.jotform.com/230367270704856">https://form.jotform.com/230367270704856</a> <b>Westfield Warringah Mall Nipper of 2022/23</b> <a href="https://form.jotform.com/230368874517869">https://form.jotform.com/230368874517869</a> <b>Administrator of 2022/23</b> <a href="https://form.jotform.com/230386405535859">https://form.jotform.com/230386405535859</a> <b>Volunteer of 2022/23 (Ryf Quail and Guyren Smith to write submission)</b> <a href="https://form.jotform.com/230368063092857">https://form.jotform.com/230368063092857</a> <b>Youth Volunteer of 2022/23</b> <a href="https://form.jotform.com/230368416908865">https://form.jotform.com/230368416908865</a> <b>Club of 2022/23 (Guyren Smith)</b> <a href="https://form.jotform.com/230367056568866">https://form.jotform.com/230367056568866</a>	Guyren Smith	President

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Topic	Person Responsible	Role
<b>Tickets to the Branch Awards on Friday, 30 June 2023</b> <a href="#">2023 SLSSNB Awards of Excellence Tickets, Dee Why RSL, Dee Why   TryBooking Australia</a>	Jan Proudfoot	Director of Admin
<b>Proposal to Add Our Annual Awards Criteria to Our Regulations</b> <ul style="list-style-type: none"><li>“List of Perpetual Club Awards” is currently stored in our Policies and Procedures library.</li><li>I suggest Glen Borg, Guyren Smith and I review the wording for all awards. We will distribute the file to the BOM prior to our July meeting for approval.</li><li>The main objective will be to remove ambiguity so future BOMs, Board of Surf Sports and JACs will find it easier to nominate and make recommendations to the Board prior to the Annual Awards in future years.</li></ul>	Jan Proudfoot	Director of Admin

## Rescue of the Month Nominations

- Lachlan Warrener (see week before last branch newsletter)

## Other Recognition of Members

- Nil

## Key Dates (Events being held at Newport Beach and Surf Sports Championships)

Events	Dates	Lead	Team
Carroll Cup and Kings Cup	End of September 2023	Darren Warrener	Nick Carroll
Invite all members of committees to a Board meeting	21 May at 3 pm	Guyren Smith	Jan Proudfoot
ART	25 May to 29 June	Jess Menzies	Guyren Smith
Annual Awards at RMYC	Saturday, 3 June 2023	Eric Crooke	Tracy McGuire, Jan Proudfoot
AGM	Sunday, 30 July 2023	Jan Proudfoot	
Beach2Beach Charity Fun Run	Sunday, 27 August		

## Items for the Social Media, Website and Communications Manager

- Reminder that early bird Annual Awards tix finish on 12 May.

## Questions on Reports

Nil

## General Business

Jan Proudfoot

- I need help chasing the 56 nominees for photos. If Darren can obtain the u17s pic, then I'm hoping the rest of us could chase about eight people each for their good quality and high-res image. Please and thank you!
- Allen and Wendy Janssens will commence work on the end-of-season review video as soon as we receive the high-resolution images from HarvPix (surf sports photos). As usual, we don't have many patrol photos.
- The media wall cover arrived today and the Bernie sculptures arrived last week.
- I will take the perpetual trophies and the Bernies for engraving on Monday next week.

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Darren Warrener

Mitch Trim will present the framed caps as Darren will be in Adelaide attending a SLSA National Surf Sports Conference.

Meeting closed: 8:31 pm

# Newport Surf Life Saving Club

## Report submitted by Guyren Smith

Date of Meeting: 10/05/2023

Items, News or Issues to report since last meeting

- DA Update –

The Sydney North Planning Panel meeting that was scheduled for the 22<sup>nd</sup> March and cancelled has now been scheduled for 16<sup>th</sup> May. We will be presenting at that meeting. A lot of work has been done by council to address the concerns raised by the previous planning panel meeting

In conjunction with this, due to the delay in the planning panel timings, action has been started with the Land and Environment court

- Branch Election – was held last week and Rod McGibbon was elected Branch President.

Gary Cook was also re-elected onto a number of the branch committees (minutes haven't been released yet so will need to check which ones)

- Saturday saw the SLSNSW election and a new president was voted in:

Peter Agnew ESM, has been elected President of SLSNSW. A member of North Bondi SLSC for almost 40 years, Peter has been the President of Sydney Branch since 2019.

Dr Dean Dudley, from Bulli SLSC, has been elected a Director. He previously served on the SLSNSW Board from 2012-2017.

Don van Keimpema OAM from Shelly Beach SLSC has been re-elected to serve as a Director for another term.

- Noise complaints – We have been receiving noise complaints from a single household with regards to IRB training on weekends. They have suggested that the power tools rules should be applied which would mean that we cannot use boats before 9 on Sunday and 8 on Saturday. Council has passed these on to us in their capacity as our landlord to be aware of them. I have had numerous discussion with council and Branch over this matter.

-Branch position is that as long as we have logged in with Surfcom, have done our usual risk assessments and are operating safely (not in the dark) then we are OK and backed by branch

-Council have acknowledged that the power tools rules do not apply

-Since Nipper has finished IRB training has moved a little later in the morning

At this stage no action is needed, however wanted to bring it to the board's attention

- Clubhouse lift – We received a complaint from a hall hirer after one of their guests got caught in the lift (an ongoing issue). This was passed on to council and they have had a maintenance person visit and are waiting for parts to fix it.

Council have asked us to include monthly cleaning of parts of the lift to reduce corrosion, we have asked them for specific cleaning requirements and explained that it is not possible to clean when the door will not open.

- Beach2Beach – as well as the normal water and first aid setup the organisers are asking us for more involvement at the finish and are working with the Chamber of commerce for more Newport involvement. They have asked us to look at running some kids activities on the beach and possible a stall with merchandise, water safety messaging and promotional material. Race is on 27<sup>th</sup> August and discussions are ongoing.