

Agenda

Newport SLSC Board of Management Meeting, Robin Cale and Teams

13/05/2026

7:30 pm

Chairman: Bec Capell

Notetaker Rod Stevens

Attendees: BC, GS, SD, AG, JD, RS, DW, JP

Apologies: JM, ME

Confirmation of April Committee Minutes

Moved: RS

Seconded: BC

Business arising from previous minutes, including an update of Action Items

Everyone

All action items raised in BoM meetings can be found here:

[Action Items](#)

All Key BoM Key decisions can be found here:

[Key Decisions](#)

Topic	Person Responsible	Role
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Items, News, or Issues to report since last meeting • Have not finalised the month end, due to it being year end and requiring additional time. However, review of April shows good Bar and function revenue still - combined \$19K. \$1K in events revenue for the end of season BBQ - offset by \$800 in costs. Not much else happening revenue wise at this time of year. • Reasonably normal expenses - some Awards night expenses which I'll probably move into the next FY when the revenue will be recognised. Some bar and clothing stock costs are to be recognised after the stocktakes were performed and stock value is lower than last year (this means stock has been sold during the year, but the cost of those sales hadn't been recognised until now - not an issue that stock has been lost or gone missing). Some first aid expenses to get new first aid kits to replace the patrol ones no longer fit for purpose. • Probably looks to be about a \$16K loss at this point for April - meaning a Profit for the year of approx \$23K. However I still have all the balance sheet reconciliations to go, which could alter this result. Currently it compares favourably to the prior year profit of \$19K - whilst clearly everything contributes, having this result after losing some sponsors, and the branch carnival income is a pleasing result - Pool to Peak being the flagship event and consistent profit generator and the Bar and Function growth being the main contributors at this high level review. Items to be Discussed • New ice maker approved for Bar - lasting 2-3 years, have gone for a cheaper model in the meantime, backed by the same 1 year warranty. • Nipper board hire income - last couple of years averaging \$300. Prior years was \$1K+. Not being charged? Or not being utilised. Not material, but the income assists with the purchase of the fibreglass boards to help out new members of the competition team – SD to follow up People to be Thanked/Mentioned • Nicole and Marcus - clothing stocktake • Monty and Analise - bar stocktake (even while on holidays in Japan). • Renee - has been a solid year, and she just makes my life easier.	Jeremy Paul	Director of Finance
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Items, News, or Issues to report since the last meeting • Shark Kits up • IRB trivia night 13th June - would be great for board to support this night. • Working towards getting all positions filled on board for next season • P2P have had another meeting and decided to include a 70 plus age group in the 2km swim - Gary has booked drone and bouys from SLS Branch already. Banner space has also been booked. Items to be discussed and/or approved • Request from Renee all our reports and a photo of ourselves need to be sent to her by 31/5/2026 • Matt Edwards please get PC to send their reports to Renee with Patrol photo • Todd Woods has requested a key to nipper shed and club doors for nipper competition kids - seek approval from board – Approved, JP to follow up with Renee on key allocations • JAC has been asked to find a new person to take on shop • JAC to follow up on Age Manager tops • Proposal for board to have a new position within the team - title to still be decided but this role will lead a new sponsorship team and submit grants. I feel this is very much needed as we are chasing money for the build and we have not given our sponsors much attention in previous years. I would like to see our relationship with sponsor grow. This will also strength our relationships within the community and local business. If the board supports this notion, then it will put to our members to vote on come the AGM. Approved. People to be Thanked/Mentioned • Matt Edwards for the End of Season Patrol Lunch and for Jeremy's great culinary skills. • Emergency call out team - twice in one week. Andrew Stevens, Brendan / Bec Capell, Katie/ Matt Edwards, Lauren Budd, Glen Borg • Guyren Smith for his successful grant application for radios. • Janet Dunn for getting email out to award recipients • Brendan Capell for installing shark kit on club wall	Bec Capell	President
Items, News, or Issues to report since last meeting • Applied for federal grant for radios for \$4k but received \$1.5k. Money will not be received until October Items to be discussed • Nothing to report People to be Thanked/Mentioned • Nothing to report	Guyren Smith	Deputy President

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Items, News, or Issues to report since the last meeting • Nothing to report Items to be discussed and/or approved • Nothing to report People to be Thanked/Mentioned • Nothing to report	Matt Edwards	Director of Lifesaving
Items, News, or Issues to report since last meeting • Nothing to report Items to be discussed and/or approved • Nothing to report People to be Thanked/Mentioned • Nothing to report	Jess Menzies	Director Of Education
Items, News, or Issues to report since the last meeting • Nothing to report Items to be discussed and/or approved • Nothing to report People to be Thanked/Mentioned • Nothing to report	Stewart Dean	Director of Junior Activities
Items, News, or Issues to report since the last meeting • Nothing to Report Items to be discussed and/or approved • Need to remind trainers that doing a formal risk assessment is crucial to ensure club and the trainers themselves are protected legally in the event of an incident. People to be Thanked/Mentioned • Nothing to report	Darren Warrener	Surf Sports Director Report

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Items, News or Issues to report since last meeting - Plans proceeding well for the Awards night. - Trophies are in being engraved, Beach Road is busy making up the gift packs for the winners, other prizes are sorted. - Numbers are starting to get some traction for bums on seats for the night - currently at 69. - Analise and Piper are clear on what they're doing. Analise is also getting music sorted for the night. - Nominees will receive hand written note thanking them for the work this season and a scratch lotto card. Items to be discussed and/or approved - Volunteers will be required for Saturday morning 23rd to get the room set up and the tables set for the awards night. - Determine the winner of the JAC award. - Finalise the \$ value for the vouchers for the drinks for the 100%ers - Analise has this ready for sending as an email after the night. - Agreed \$30 per voucher, for Sam Morgan (u18) will provide shop voucher - Our membership figures are as indicated in the link Membership numbers - in summary we are at 928 members - 3 more than last year. - New program being developed to link Duke of Ed students to surf life saving clubs - great opportunities for membership there. It would be good to get in on the ground floor with this initiative. - Request cleaning of club day prior – JP to speak to Renee People to be Thanked/Mentioned - Rod for his tireless efforts at getting the technical side of the Awards night happening. - Bec for being on top of everything - Peter Rolston for changing the rusty soap dispenser holders in all the toilets ready for the Awards night	Janet Dunn	Member Services
Items, News, or Issues to report since the last meeting - Sponsors logos etc. aligned across website, newsletter and EOY preso Items to be discussed and/or approved - Review of EOY Awards planner - Review of website proposal from SLNSW - Key dates for website People to be Thanked/Mentioned - Nothing to report	Rod Stevens	Director of Admin

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Event	Date
End of Year Awards of Excellence	23 rd May
IRB Trivia night	13 th June