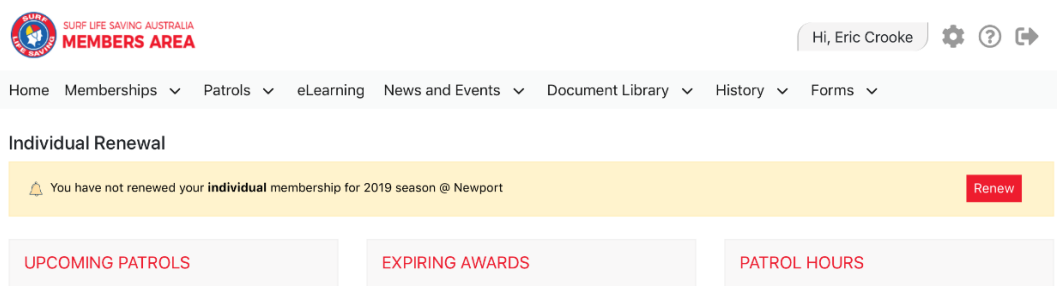


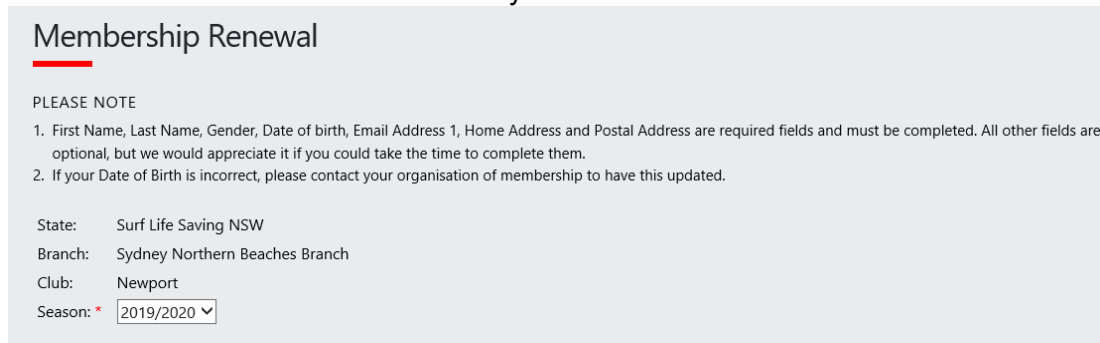
Your guide to renewing membership online

1. Login to Members Area <https://members.sls.com.au> (this link can also found on our website www.newportsurfclub.com.au/membership)
2. If you **don't** have a family group, go to **step 11**
3. If you have previously set up a **family group** click the **RENEW** button on the right in the **Family Group Renewal** section
4. In the **Actions** section on the right click **View/Edit** to check that all family members are listed
5. If any family (who are already club members) are missing, follow the instructions on the screen to add them using the appropriate button on the top right of the page (please don't apply for new memberships here, instead do it after you have applied for your renewals)
6. Select **Home** from the top menu
7. Click **RENEW** on the right of the **Family Group Renewal** section
8. In the **Actions** section on the right, click **Renew Memberships**
9. Tick the check box of **EVERY** family member you want to renew by clicking in the check box to the left of their name - if you don't tick this box that family member will **NOT** have their membership renewed so make sure you tick all required check boxes please (don't just tick your own)
10. Go to **step 15**
11. You will see **Individual Renewal** only
12. Click **Renew**



The screenshot shows the 'MEMBERS AREA' of the Surf Life Saving Australia website. The user is logged in as 'Hi, Eric Crooke'. The navigation menu includes Home, Memberships, Patrols, eLearning, News and Events, Document Library, History, and Forms. The main content area is titled 'Individual Renewal' and features a yellow notification bar stating: 'You have not renewed your individual membership for 2019 season @ Newport'. A red 'Renew' button is located to the right of this notification. Below the notification are three buttons: 'UPCOMING PATROLS', 'EXPIRING AWARDS', and 'PATROL HOURS'.

13. Season **2019/2020** will be automatically chosen



The screenshot shows the 'Membership Renewal' form. It includes a 'PLEASE NOTE' section with two instructions: 1. First Name, Last Name, Gender, Date of birth, Email Address 1, Home Address and Postal Address are required fields and must be completed. All other fields are optional, but we would appreciate it if you could take the time to complete them. 2. If your Date of Birth is incorrect, please contact your organisation of membership to have this updated. Below the notes, the form displays the user's details: State: Surf Life Saving NSW, Branch: Sydney Northern Beaches Branch, Club: Newport, and Season: * 2019/2020 (selected in a dropdown menu).

14. Check your details and update where necessary, especially your emergency contact details

Your guide to renewing membership online

15. Read and **click the check box** agreeing to the declaration

I have read, understood, acknowledge and agree to the [View Declaration](#) including the warning, exclusion of liability, release & indemnity. I acknowledge that if my application for membership is successful I will be entitled to all benefits, advantages, privileges and services of SLSA membership.

16. If you are aged under 18 then the parent or guardian fields need to be completed

I have read, understood, acknowledge and agree to the [View Declaration](#) including the warning, exclusion of liability, release & indemnity. I acknowledge that if my application for membership is successful I will be entitled to all benefits, advantages, privileges and services of SLSA membership.

Where the applicant is under 18 years of age this form must also be signed by the applicant's parent or legal guardian.

I, am the **parent or guardian** of the applicant.

I authorise and consent to the applicant undertaking the SLS Activities. In consideration of the applicant's membership being accepted I expressly agree to be responsible for the applicant's behaviour and agree to personally accept in my capacity as a parent or guardian the terms set out in this membership application and declaration including the provision by me of a release and indemnity in the terms set out above. In addition I agree to be bound by and to comply with the SLSA constitution and any regulations and policies made under it.

I have read, understand, acknowledge and agree to the declaration and application and conditions of membership. I warrant that all information provided is correct.

Submit

17. Ensure the final checkbox is selected

I have read, understood, acknowledge and agree to the [View Declaration](#) including the warning, exclusion of liability, release & indemnity. I acknowledge that if my application for membership is successful I will be entitled to all benefits, advantages, privileges and services of SLSA membership.

Where the applicant is under 18 years of age this form must also be signed by the applicant's parent or legal guardian.

I, am the **parent or guardian** of the applicant.

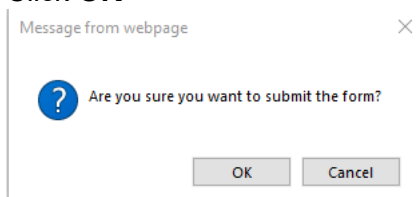
I authorise and consent to the applicant undertaking the SLS Activities. In consideration of the applicant's membership being accepted I expressly agree to be responsible for the applicant's behaviour and agree to personally accept in my capacity as a parent or guardian the terms set out in this membership application and declaration including the provision by me of a release and indemnity in the terms set out above. In addition I agree to be bound by and to comply with the SLSA constitution and any regulations and policies made under it.

I have read, understand, acknowledge and agree to the declaration and application and conditions of membership. I warrant that all information provided is correct.

Submit

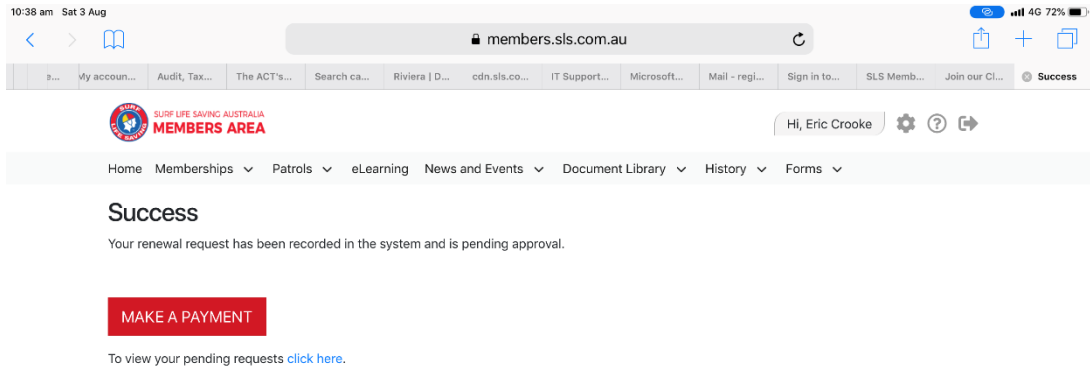
18. Click **Submit**

19. Click **OK**



Your guide to renewing membership online

20. Click **MAKE A PAYMENT**



10:38 am Sat 3 Aug

members.sls.com.au

Hi, Eric Crooke

Home Memberships Patrols eLearning News and Events Document Library History Forms

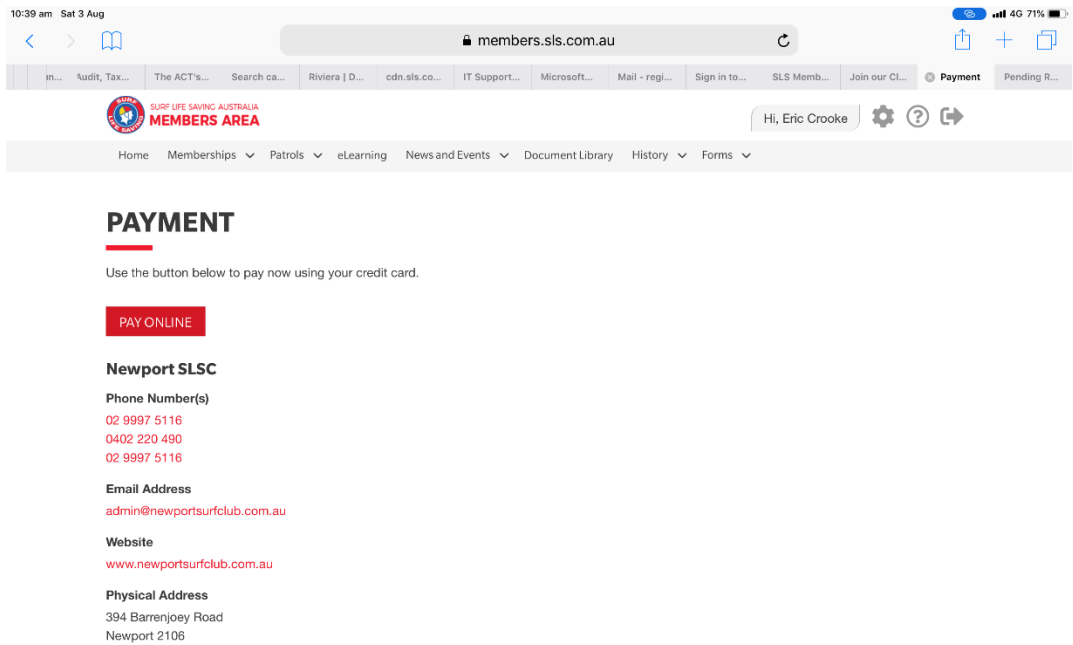
Success

Your renewal request has been recorded in the system and is pending approval.

MAKE A PAYMENT

To view your pending requests [click here](#).

21. Click **PAY ONLINE**



10:39 am Sat 3 Aug

members.sls.com.au

Hi, Eric Crooke

Home Memberships Patrols eLearning News and Events Document Library History Forms

PAYMENT

Use the button below to pay now using your credit card.

PAY ONLINE

Newport SLSC

Phone Number(s)

02 9997 5116
0402 220 490
02 9997 5116

Email Address

admin@newportsurfclub.com.au

Website

www.newportsurfclub.com.au

Physical Address

394 Barrenjoey Road
Newport 2106

Your guide to renewing membership online

22. Scroll down to Transaction 1 and the Transaction Type should automatically be displaying Membership fee and the field below will be pre-populated with your name and membership category

Long Service Lifesaver Membership	\$80.00
Associate Membership	\$100.00
Friends of Newport Social Membership	\$50.00
New Bronze Membership (Over 18 years)	\$320.00
New Bronze Membership (Under 18 years)	\$300.00
SRC Member continuing to Bronze	\$175.00
General Member Dolphins & Marlins (Special Needs)	\$85.00
Please give full details of what and who you are paying for	

Other Fees

Gym Membership Renewal (Active Lifesaver)	\$100.00
Gym Membership Renewal (Associate Member)	\$300.00
Gym Membership Renewal Students and U18 (Active Lifesaver)	\$75.00
Gym Replacement Swipe Key	\$50.00
New Gym Membership (Active Lifesaver)	\$130.00
New Gym Membership (Associate Member)	\$330.00
New Gym Membership Students and U18 (Active Lifesaver)	\$105.00

Transaction 1

* Transaction Type

* Payment Details Complete Name/Meaningful Payment details

* Amount GST Inc. (\$dd.cc)

[Add another Transaction](#)

Total \$0.00 AUD

Payer's Details

* Payer's Name

* Contact Details Phone Number or Address

Receipt Email Address

NEXT

23. Enter the appropriate fee including dollars and cents

If necessary, Add another transaction (for example, gym fee) and Transaction 2 will appear

Gym Membership Renewal (Active Lifesaver)	\$100.00
Gym Membership Renewal (Associate Member)	\$300.00
Gym Membership Renewal Students and U18 (Active Lifesaver)	\$75.00
Gym Replacement Swipe Key	\$50.00
New Gym Membership (Active Lifesaver)	\$130.00
New Gym Membership (Associate Member)	\$330.00
New Gym Membership Students and U18 (Active Lifesaver)	\$105.00

Transaction 1

* Transaction Type

* Payment Details Complete Name/Meaningful Payment details

* Amount GST Inc. (\$dd.cc)

Transaction 2

* Transaction Type

* Payment Details Complete Name/Meaningful Payment details

* Amount GST Inc. (\$dd.cc)

[Add another Transaction](#)

Total \$180.00 AUD

Payer's Details

* Payer's Name

* Contact Details Phone Number or Address

Receipt Email Address

NEXT

[Online Help & User Guide](#) | [Members Portal](#)

24. Enter your email address if you would like to receive a receipt

25. **NEXT**

Your guide to renewing membership online

26. Enter your payment details (Visa or MasterCard)

10:47 am Sat 3 Aug quickweb.westpac.com.au



Online Payments Members Donate Now

Payment Details

Enter your payment details below. Fields marked with an asterisk (*) are mandatory.

Amount \$180.00 AUD

* Cardholder Name

* Credit Card Number  

* Expiry Date (mm/yy) /

* Card Verification Number (CVN) [What is the CVN?](#)

[Online Help & User Guide](#) | [Members Portal](#)
[Privacy Policy](#) | [Disclaimer](#) | [Security Policy](#) | [Find a Club](#) | [Terms of use](#) | [About Us](#) | [Contact Us](#)

27. Enter the verification code

* Verification Code Enter the verification code below.



[Generate a new verification code](#) | [Audio](#)

28. CONFIRM

29. A Payment Receipt will appear

10:49 am Sat 3 Aug quickweb.westpac.com.au

Online Payments Members Donate Now

Payment Receipt

Status Approved

Receipt Number [2489787102](#)

Date 03 Aug 2019 10:48 AEST

Total Amount \$180.00 AUD

Club/Organisation Newport SLSC

Transaction

Transaction Type	Payment Details	Amount
Membership fee	Eric Crooke: Active (18yrs and over)	80.00
Gym fee	Eric Crooke: Gym Fee (Renewal Active Lifesaver)	100.00

Payer's Name Eric Crooke

Contact Details [0438767312](#)

Cardholder Name Eric H Crooke

Credit Card Number

Expiry Date

A receipt has been emailed to eric.crooke@hotmail.com.

Send Receipt Email To

30. PRINT or send a receipt email to another address if necessary

Thank you for renewing online!