

COVID-19 Safety Plan

Surf Life Saving Club details	
Surf Life Saving Club:	Newport SLSC
Plan Completed by:	Bec Capell
Plan approved by:	Glen Borg
Plan effective:	13 January 2021

Requirements for SLSC

Requirements for your SLSC and the actions you will put in place to keep your SLS members, staff and other people safe.

Requirements	Actions
Wellbeing of SLS members, staff and other people	
Members are asked not to attend any Surf Life Saving related activities if they have been near an identified hotspot or are a close contact of someone who has been at/near a hotspot.	Communicated to members via signage, Newsletters, on our website and via Team App
Communicate regularly with SLS members, staff and other people to remind everyone that they should not come to the SLSC if unwell with respiratory symptoms or fever. Encourage testing if anyone with symptoms in line with advice from NSW Health.	Communicated to members via signage, Newsletters, on our website and via Team App
Exclude SLS members, staff and other people who are unwell.	Communicated to members via signage, Newsletters, on our website and via Team app and at pre event meetings
Provide SLS members, staff and others with information and training on COVID-19, including when to get tested, physical distancing and cleaning and how to manage a sick person or victim.	Communicated to members via signage, Newsletters, on our website and via Team App and at pre event meetings

Requirements	Actions
Physical Distancing	
<p>Access the safe capacity of communal facilities, such as offices, meeting or training rooms, showers, change rooms and lockers. Display signs at entrances with the maximum safe capacity for that space or room and have strategies in place to reduce crowding and promote physical distancing:</p> <ul style="list-style-type: none"> • Indoors – 1 person per 4m² • Outdoors – 1.5m 	<p>Signage within the club is now in place. The club COVID plan on our website includes safe capacities for each area based on 1 person per 4m²</p> <p>Age managers and water safety to manage the outdoor physical distancing requirements</p>
<p>Ensure the number of people in a facility does not exceed 1 person per 4m² (including staff and spectators).</p> <p>Outdoors the number of people may not exceed 3000 people with 1.5m social distancing required (including staff and spectators)</p>	<p>Indoor requirements as above.</p> <p>Nippers will all start at 9am - No assembly – all nippers are to meet at their age group flags and tubs that will be spaced along the beach. Each tub will have the QR code stuck to it and all parents will be required to sign in. One parent from each age group will be made the covid marshall and ensure this is done.</p>
<p>Have strategies in place to prevent spectators and/or participants from co-mingling between groups.</p>	<p>Age manager, water safety and JAC members will monitor spectators and/or participants from co-mingling between groups.</p>
<p>Have strategies in place to manage gatherings that may occur immediately outside the premises or after an activity has finished. Such as with drop off and pick up zones or staggered start/finish times</p>	<p>Parents will be instructed to arrive, participate and leave without mingling. See above strategy for staggered times.</p>
<p>Implement and take reasonable steps for children and young person's activities and recreation, to ensure parents supervising or supporting children are physical distancing</p>	<p>Age manager, water safety and JAC members will monitor spectators and/or participants from co-mingling between groups.</p>
<p>Put plans and systems in place to monitor and control the numbers of SLS members, staff and other people on site at any given time to allow for physical distancing</p>	<p>Age manager, water safety and JAC members will monitor spectators and/or participants from co-mingling between groups.</p>

Requirements	Actions
	Parents will be instructed to arrive, participate and leave without mingling. See above strategy for staggered times.
Reduce crowding whenever possible and promote physical distancing markers on the floor, including where people are asked to queue	Access to the club will be limited only to JAC and SRC participants. Signage is in place with physical distancing markers on the floor, including where people are asked to queue.
Use telephone or video platforms for essential meetings where practical	Management Committee and JAC meeting are being held via Teams
Where practical, stagger the use of communal facilities. Strongly encourage everyone to shower/change where possible	Showers will remain closed to general members and only available for first aid use.
Hygiene and Cleaning	
Adopt good hand hygiene	Signs are in place and sanitisers are placed around the club.
Avoid shared food and drinks	No food or drink will be shared
Disinfectant solutions need to be maintained at an appropriate strength and used in accordance with the manufacturers' instructions.	Cleaning products are available for high touch areas

Requirements	Actions
Encourage contactless payment options.	Cash is not accepted in the shop.
Encourage everyone to bring their own water bottle, sweat towels, exercise mats and equipment	Communicated to members via signage, Newsletters, on our website and via Team app and at pre event meetings
Ensure processes are in place to clean or launder share clothing items after use such as wetsuits, rash vests and caps used for training or water safety as well as PPE for IRB crews	Only water safety rashies and IRB life jackets are shared. These will be washed after each nipper session and not shared during the session
Have hand washing facilities or alcohol-based hand sanitiser at key points around the site, such as entry and exit points and meal areas. Hand sanitiser may not work well if hands are visibly dirty.	Hand washing is available at the sheds and outside showers. Sanitiser is available at key points.
Reducing of sharing of equipment (including SLS equipment, hire equipment, tools and machinery used at the SLSC) where practical and ensure these are cleaned with detergent and disinfectant between use.	Only Boards and Rescue tubes will be shared and cleaned prior to sharing.
SLS members and staff are to wear gloves when cleaning and wash hands thoroughly before and after with soap and water.	Gloves are available in the first aid room where soap and water are available.
Record Keeping	
Cooperate with NSW Health if contacted in relation to a positive case of COVID-19 at your SLSC and notify SafeWork NSW on 13 10 50	Newport SLSC will Cooperate with NSW Health if contacted in relation to a positive case of COVID-19 and notify SafeWork NSW on 13 10 50
Keep a record of name and a mobile number or email address for all staff, volunteers, participants, contractors and other people for a period of at least 28 days. Ensure records are used only for the purposes of tracing COVID-19 infections and are stored confidentially and securely.	All Nippers attendance will be recorded and signed off against the emergency contact details. All Age manages, water safety and other volunteers will sign in via a QR Code linked to a Microsoft forms list held in SharePoint.
Make sure your SLS members, staff and other people aware of the COVIDSafe app and its benefits to support contact tracing if required.	Communicated to members via signage, Newsletters, on our website and via Team App and at pre event meetings

Specific risks related to Junior Activities

Requirements for your SLSC and the actions you will put in place to keep your SLS members, staff and other people safe.

Requirements	Actions
Junior Activities	
Ensure that only qualified members are on the beach as part of the delivery of nippers and training	We will ensure that all Age Managers and water safety are up to date with the COVID standards and will be briefed each Sunday morning prior to Nippers.
Ensure that designated beach training areas as well as their entry and exit points are clearly marked out for nipper training and groups to comply with 1.5m social distancing space rule.	<p>We currently do not hold training at the same time as Nippers. We plan to have an entry point at the north of the club house and exit to the south of the club house.</p> <p>No assembly or congregation of Nippers will be had. Rather we will scatter Age flags along the beach prior to nippers and use our white board to communicate with nipper parents on where to find the correct age group.</p>
Ensure that no more that parents are attending nippers – no additional family members	This will be communicated to our nipper families and parents that are not assisting with the age group will be requested to maintain social distancing.
Nipper BBQ	
Nipper BBQ	<p>We plan to have minimal handling of food as possible – a tap and go system for payment has been implemented.</p> <p>Options for the BBQ will be limited to one sausage l. One volunteer will oversee providing sauce for the BBQ. Rolls will be pre-made and wrapped up in a napkin. All food preparation will be done with gloves and mask on. Gloves and masks will be provided by the club.</p> <p>1.5m markings will be displayed along the food pick up station to ensure customers always keep safe social distancing.</p>

Requirements	Actions
Nipper Shop	<p>The shop will allow customers to try on sale items on the provision that customers have used hand sanitiser and that social distancing is occurring in the clothing shed. The shed allows for two customers to be trying on clothing at one time only – if there is no one else in the shed.</p> <p>If the article of clothing is not purchased, then the article must be put aside for 7 days before adding back to stock shelf. Shop assistance will be wearing facemask.</p>