

Agenda

Newport SLSC Board of Management Meeting, Robin Cale Room & Via TEAMS

13/11/2024

7:30 pm

Chairman: Guyren Smith

Notetaker: Rod Stevens

Attendees: Jeremy Paul, Adam Wills, Jess Menzies, Janet Dunn, Rebecca Capel, Matt Edwards

Apologies: Darren Warrener

Confirmation of October Committee Minutes

Moved: Guyren

Seconded: Rod

Business arising from previous minutes, including an update of Action Items Everyone

All action items raised in meeting can be found here:

[Action Items](#)

Topic	Person Responsible	Role
<ul style="list-style-type: none">For October, Club Bar revenue was \$12K (Compared to \$12K in Sep, and \$15K in Oct 23). Functions were again quiet (\$2K vs \$6K last year). There was the usual Hall hire, Interest, and a small amount of clothing sales. \$2.5K Basin SRC Camp revenue was received as well as \$900 for the Back to Beach event. Nipper BBQ returned, and there was some sponsorship and Subscription income. \$58K Total revenue in the month. This compares to \$55K in Sep and \$97K in Oct 23).Main Variances to the Oct 23 result are the following income being down: Donations \$15K (NBC annual grant \$8K received in Sep and Beach to Beach \$7K received last year but nothing yet this year timing differences), \$10K Coolangatta Prizemoney (also likely a timing difference given the teams performance), \$5K functions, \$3K Bar, \$2.5K clothing sales, \$2K Sponsorships.Subscription income was \$36.5K in Oct and YTD is 88% of last year's amount at \$71K vs \$80K Oct 23.Costs were \$37K vs \$44K last year. Last year had the offsetting \$10K competition expenses relating to the Coolangatta gold income, so we're actually incurred about \$3K more than the prior year. Clothing stock Purchases were up \$2K on last year (Nipper rashies, Goggles, Club Polos and Hooded towels), but are about the same YTD. We also incurred \$2.1K of expense	Jeremy Paul	Director of Finance

Agenda

relating to the Pool to Peak swim caps as approved via email during the month. There was also \$2K of training costs (First Aid course and Masks), and \$800 of Trophies and Awards (Life member jackets and SLSA National Award tickets). Partially offsetting these, Bar costs were lower at \$8K due to lower sales, and reversal of prior months higher purchasing. However, costs are rising, and our prices haven't.

- Normal operational expenses remain well controlled and include depreciation, R&M, cleaning, bank fees, rescue costs (Fuel, first aid) etc.

There was a profit for the month of \$20.8K, but we remain in a net loss position YTD at \$8.2K. This compares to a YTD profit of \$9K last year. I am hopeful that this will turn around when we receive the Rotary donation for Beach to Beach run assistance, and if Subscriptions catch up to last years level. I would expect the next few months to remain profitable as we invoice sponsorships, and host the Pool to Peak swim, as well as have the busier summer months in the bar.

Items to be Discussed

- Club Access – Fobs vs Wristbands. Pricing is \$12 for Fobs vs \$18 for wristbands. Perhaps we can investigate wristbands with Branch as they appear to have significantly cheaper wristbands for competition purposes.
 - Agreed to hold off on fobs vs wristbands decision until door issues resolved
- Bar Price Increase – Email proposal from Bar Manager for discussion.
 - Decisions register updated with approval for price increase.
- Agreed that previous proposal to open Bar on Saturday's to the public was not financially viable
- Hall Furniture – Bar manager proposal regarding internal furniture to expand ability to earn revenue in inclement weather – vs Storage issues for proposed furniture.
 - Agreed to hold off on furniture purchases.

Agenda

<p>Items, News or Issues to report since last meeting</p> <ul style="list-style-type: none"> • DA Update – Land and Environment court date set for 25th November, we have been assisting with some additional reports. Hopeful of a decision by the end of the year • Sub committees- please advise of the makeup of your sub-committees for the year, this year a minimum of 4 meetings of each subcommittee will be expected as per the regulations and the minutes of the meetings should be available for the next board meeting. • PCYC – term 4 running on Wednesdays from 23rd October to 11 December. This program received “Community Education Program of the year” at the SLSA awards • Have been engaging with councillors and state candidates around club issues particularly the DA and build funding. • Security – ongoing security concerns around faulty locks and areas being left open • Newport Public School end of year Basin trip – We have been requested to provide water safety, approx 10, currently have 4 volunteers, special event appl • Newport Boat carnival 16th November • Pool2Peak planning progressing well, most permits are in place and online entries have opened. <p>Items to be discussed.</p> <ul style="list-style-type: none"> • First aid room cabinetry condition and upgrades, the maintenance group have estimated \$950 for an upgrade to the cabinetry, replacement of cabinets, retaining current bench • 5 long service applications, see separate • Branch Championships, further details to come. • Agreed to push back on the date proposed by Branch for boats. New dates proposed are the 22nd Jan, 8th Feb or boats moved to a different beach. We are happy to host the rest of the branch championships. <p>People to be Thanked/Mentioned</p> <ul style="list-style-type: none"> • The team that removed the deteriorating tint and then cleaned the windows. • The IRB team running the BBQ at the Newport Market day, braving the weather • Thank you to Ian Crutch and Brendan Capell in supporting the Newport Chamber of Commerce with Santa and his helper at the Newport Market Day. 	<p>Guyren Smith</p>	<p>President</p>
<p>Items, News or Issues to report since the last meeting</p> <ul style="list-style-type: none"> • Briefing with the Nippers Age Managers and Nippers Water Safety completed Sunday the 3rd Nov 24. Well received, team is confident of roles and responsibilities with Patrol and Water Safety. 	<p>Matt Edwards</p>	<p>Director of Lifesaving</p>

Agenda

<ul style="list-style-type: none"> • Keys for the club. Need to get the master key so I can lock/unlock Nippers/Competition and general club facilities. Currently have the A/H fob and the Patrol (9) Captains key. Need an extra key for the IRB Coordinators. (or they can have the Patrol 9 key) • First Aid room mess. Need to keep this clean. Will get a message to the Patrol Captains. • Radio 14 needs a new Battery. (Last battery purchased was \$110.40, Will seek replacement ASAP.) • Skills maintenance is progressing well. Do we need another IRB date scheduled? I have been asked a couple of times now. • Parking Brake on the ATV. Get the message to the PCs to report it to me as is a safety issue. (I have fixed it last weekend but needs ongoing attention) • Gym cables are enroute from the US. • Parking Stickers. Next year we post them to the people who are eligible. I don't think we hand them out. Need a better way of distribution and assessing eligibility. <p>Items to be discussed and/or approved at the next meeting</p> <ul style="list-style-type: none"> • 5 long service applications. I accept the applications from Tara, Nathan and Tom Doyle as they meet the criteria, no vote required. I think Charlie Brooks and Abbey Ballesty should be considered. • Bar Price Increase, I'm in favour of 20-25%. • Bar Furniture, I support the initiative. I 100% support the Club if it is to prioritise its own members/facilities/initiatives over Yoga Hall hire. <p>Items for General Business None</p>		
<p>Items, News or Issues to report since last meeting</p> <ul style="list-style-type: none"> • Nothing to report <p>Items to be discussed and/or approved at the next meeting</p> <ul style="list-style-type: none"> • No Items for discussion 	<p>Jess Menzies</p>	<p>Director Of Education</p>

Agenda

<p>Items, News or Issues to report since the last meeting</p> <ul style="list-style-type: none">• Search and Rescue briefing run by Matt Edwards on 3rd November to the Age Managers prior to weekly briefing• Rescue boards – SRC have feedback there’s concerns with the quality of some of the boards• Competition Dev. Manager - Gemma Eastwood cannot commit to the role this season. Stewart Dean is working with Isaac Smith and Justin Simpkins to see what the role entails and who can take on the role in Gemma’s place• U12s require additional support this season to build their skills in the water, both swimming, tubes and boards. They’re temporarily being merged with either U13s or U11s to leverage the expertise of the respective age managers. We’ll monitor this over the coming weeks and adapt where required. <p>Items to be discussed and/or approved at the next meeting</p> <ul style="list-style-type: none">• Nipper board proposal – see separate proposal document• Nippers Caps proposal:• to implement a change in caps across all Nippers where each group has a separate cap they use for the entirety of their time at Nippers, the estimated cost is circa \$1,750 + GST. This is calculated based on last year’s registrations and therefore the price will be slightly lower given this year’s numbers.• There’s plenty of colour options, enough to cover all groups, and we could consider keeping the Dolphins and Marlins in the current Maroon and Gold caps. <p>Items for General Business</p> <ul style="list-style-type: none">• Age manager online training – progress underway and latest numbers to be confirmed with outstanding age managers to be chased prior to the end of November• Club champs – round 1 scheduled for Sunday 19th November.• Shop proposing to have a Christmas pop up shop similar to last year on the last Nippers pre-Christmas break – 15th December• BBQ changing their providers to Bakers Delight and Devitts – working well• Dolphins and Marlins have enough Age Manager and carer help for this season. Dave Hatton is open to taking on the role next season.	<p>Adam Wills</p>	<p>Director of Junior Activities</p>
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Agenda

<ul style="list-style-type: none">• User clean up completed for O365 and website. Please contact me if any access issues are raised.• Met with RAM Marketing to discuss website maintenance. Rebecca Mitchell (RAM) to provide plan for maintenance.• Key decisions register now published and in use. <p>Items to be discussed and/or approved at the next meeting</p> <ul style="list-style-type: none">• Clarify membership cost increases, how much and when.• Are we good to remove calendar and create table of key dates? I will work with Renee.• Review of Key Decisions register• Enabling 2FA for Website Admins. <p>Items for the Social Media, Website and Communications Manager</p> <ul style="list-style-type: none">• No items to raise		
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Key Dates for the Website

Event	Date
Nipper Club Champs Round 1	Sunday 17 th November 2024
Bronze assessment (at Newport)	Saturday, 7 th December 2024
Nipper Christmas Break	Sunday 15 th December 2024
Pool to Peak Ocean Swims	Sunday, 5 th January 2025
Nippers Return	Sunday, 19 th January 2025
Nipper Club Champs Round 2	Sunday, 2 nd February 2025
SLS NB Branch Championships	Feb 8 th – Feb 16 th
Final twilight Nippers	Sunday, 16 th March 2025