

Agenda

Newport SLSC Board of Management Meeting, Robin Cale Room & Via TEAMS

9/10/2024

7:30 pm

Chairman: Guyren Smith

Notetaker: Rod Stevens

Attendees:

Apologies: Janet Dunn

Topic	Person Responsible	Role
Confirmation of September Committee Minutes		Director of Admin
Moved: Jeremy		
Seconded: Guyren		

Business arising from previous minutes, including an update of Action Items	Everyone	
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All action items raised in meeting can be found here

[Action Items - Planner \(office.com\)](#)

<ul style="list-style-type: none">For September, Club Bar revenue was \$12K (Compared to \$10K in Aug, and \$10K in Sep 23). Functions were unusually quiet (NIL vs \$7K last year). There was the usual Hall hire, Interest, and a small amount of clothing sales. We received the Annual Northern Beaches Council Grant of \$8K (timing difference – received in Oct last year). \$57.5K Total revenue in the month. This compares to \$27K in Jul and \$58.9K in Sep 23).We also recognised \$2K from the CLEG grant in other incomeSubscription income has picked up with \$28K in Sep and YTD is closer to last year's amount at \$34.3K vs \$39.5K Sep 23.Costs are high, as per usual at this time of year - \$47K vs \$32K last year. The difference mainly relates to timing difference mentioned last month for SLSA Capitation fees of \$16.5K which were received in August last year (for \$17K). Bar costs were high at \$10K as more stock was purchased than usual, as Renee and Matt were away end Sept and in Oct. This will reverse in coming months as the stock is used. The SRC Camp at the basin had \$2K of costs. We expect this to be a break-even situation, but the income had not been brought down from Try Booking in September. There was a further \$525 in insurance costs for D&O insurance from the SLSA policy.	Jeremy Paul	Director of Finance
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<ul style="list-style-type: none">• Normal operational expenses remain well controlled and include depreciation, R&M, cleaning, bank fees, rescue costs (Fuel, first aid) etc.• There was a profit for the month of \$9.9K, but we remain in a net loss position YTD at \$29K. However, this compares favourably to a YTD loss of \$44.9K last year. There is a timing difference as mentioned relating to the NBC Grant of \$8K that accounts for most of this improvement. I would expect the coming few months to be strong profit months when we kick into the season and receive most of our subscription income. <p>Items to be Discussed</p> <ul style="list-style-type: none">• Term deposits for excess funds• Newport Yoga pricing structure		

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Topic	Person Responsible	Role
<p data-bbox="103 347 766 392">Items, News or Issues to report since last meeting</p> <ul data-bbox="151 403 981 1377" style="list-style-type: none">• DA Update – Land and Environment case started on site on 18th September. Rudi, Glen and I spoke in favour of the plan, 2 speakers spoke against the plan. After we spoke the commissioner walked around and had a look at various aspects of the plan. After the walk around and some questions back and forward, it was agreed to adjourn the hearing in order for some additional information to be sort. We are hopeful that a decision will be made prior to the end of the year. Some positives from the discussions but no indication on how things will go Last week met on site with engineer to enable him to review the condition of the seaward wall. Will be assisting with some additional reports that need to be submitted• Sub committees- please advise of the makeup of your sub-committees for the year, this year a minimum of 4 meetings of each subcommittee will be expected as per the regulations and the minutes of the meetings should be available for the next board meeting.• PCYC – term 4 running on Wednesdays from 23rd October to 11 December• Have been engaging with councillors and state candidates around club issues particularly the DA and build funding.• Branch Champs – we are still waiting to hear on the allocation of Branch Champs. I have communicated to Branch that after the end of October we will be withdrawing our expression of interest to host. <p data-bbox="103 1433 406 1467">Items to be discussed.</p> <ul data-bbox="151 1478 981 1859" style="list-style-type: none">• First aid room cabinetry condition and upgrades• Member communications – we have now had a couple of newsletters sent out that have been put together by Renee. There has been some positive feedback and some negative. Looking for feedback on the current comms strategy and how it could be improved.• Christmas Function• Bathroom cleanliness and member access• Board and Sub-committees get together.• Security system <p data-bbox="103 1904 526 1937">People to be Thanked/Mentioned</p> <ul data-bbox="151 1948 957 2027" style="list-style-type: none">• Matt Edwards and the team that put together the Back to the Beach event	<p data-bbox="997 347 1181 392">Guyren Smith</p>	<p data-bbox="1197 347 1380 392">President</p>

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<p>Items, News or Issues to report since the last meeting</p> <ul style="list-style-type: none"> • Back to the Beach Dinner/Evening was well received on the 26th Sept 2024. Approx 85 people in attendance. • The food was great, plenty of catering. • Thank you to Katie Edwards, Rebecca Capell and Peter Probert for helping set up the hall. We tried a different layout with 2 x long tables to promote engagement and avoid isolation. Seemed to work well. Thanks to the bar staff for the night. • It was good that the pack down was not required on the night which promoted longer attendance. • 2 weekends of patrols completed so far, some good numbers on Patrols early, with subs being arranged on the LWE. IRBD and IRBC arranged for Patrol 7. • The 1st weekend was horrible on the beach. The LWE was great and was quite crowded. • So far 2 rescues and one first aid administered. • Patrols are getting into the Skills maintenance • Parking Stickers are being distributed slowly. • Renee can also distribute to those who need them immediately. • ATV was in need of repair (Alternator not charging the Battery) • Replacement battery fitted and the machine worked for both Weekends. ALS have the ATV in for repair this week. Temporary ATV is at the club until repair completed. Need to inform the PC's and IRB trainers of the different ATV. • 1st Aid Course completed by the club that was well attended. • IRBD and IRBC courses are under way. <p>Items to be discussed and/or approved at the next meeting</p> <ul style="list-style-type: none"> • No items for discussion <p>Items for General Business</p> <ul style="list-style-type: none"> • ALS have the ATV in for repair this week. Temporary ATV is at the club until repair completed. Need to inform the PC and the IRB trainers of the different ATV. • I need some help I have roughly 1/3 of financial members that are not allocated to a Patrol (Mostly competitors?) Need to get them onto Patrols so they can be "Rostered" and they get any communication from the Patrol Captains. (64 People in Total) 	<p>Matt Edwards</p>	<p>Director of Lifesaving</p>
<p>Items, News or Issues to report since last meeting</p> <ul style="list-style-type: none"> • Courses: <ul style="list-style-type: none"> ○ IRBC+D underway (8 crew + 6 driver) ○ Bronze – 20th October (18 people confirmed) ○ SRC course – 20th October (Maybe 10-15 tbc) 	<p>Jess Menzies</p>	<p>Director Of Education</p>

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<ul style="list-style-type: none"> • First aid course run on 1st October – 14 people successfully completed. • Further first aid course as part of the Bronze Medallion on 14th November • Branch CTO meeting attended: <ul style="list-style-type: none"> ○ Encourage inter-club collaboration where needed for higher award courses ○ Trainer recruitment – we currently have 5 probationary trainers (3 IRB + 1 bronze, 1 ARTC). Need to look at other ways to recruit trainers + share the load. ○ External assessor needed for dry portion of Bronze exam • Skills Maintenance (proficiencies) – need to collaborate dates with delegates and publish on the website for other members • Education page on website is under review – hoping to finish that this week. <p>Items to be discussed and/or approved at the next meeting</p> <ul style="list-style-type: none"> • No Items for discussion 		
<ul style="list-style-type: none"> • Apologies – Gemma Eastwood • Registration update • Sunday Nipper operations <ul style="list-style-type: none"> • Water safety – Scott Bridges to be contacted and confirmed • Age group managers – Warren to confirm • Gear update – Matt/Jen • BBQ update – Gavin confirmed • Secretary – Kerri confirmed • Surf Sports update – Gemma to update • Dolphins update – Replacement identified? • Shop update – Nicole • Sponsorship – Guyren contracting Honest Chicken, The Peak Café <ul style="list-style-type: none"> • Nipper of the week vouchers to be picked up • Once contracted, all sponsors to be invoiced via Renee • Marketing update • Proficiency – Aquatic Achievers first 2 Sundays at 12.30pm onwards – confirmed <ul style="list-style-type: none"> • Delegates confirmed • Schedule on Sunday 20 October • 12.30pm <ul style="list-style-type: none"> • U6 • U13 • U12 	<p>Adam Gaffney</p>	<p>Director of Junior Activities</p>

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<ul style="list-style-type: none">• 1pm<ul style="list-style-type: none">• U7• U11• U10• 1.30pm<ul style="list-style-type: none">• U9• U8• Calendar<ul style="list-style-type: none">• Season starts - 20 October• Club Champs Round 1 Sunday 17th November• Break for Christmas – 15 December• Return from break – 19 January• Club Champs Round 2 - Sunday 2nd February• Final twilight Nippers – 16 March <p>Items to be discussed.</p> <ul style="list-style-type: none">• Propose different coloured hats per age group - Review with JAC		

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<p>Items, News or Issues to report since the last meeting</p> <ul style="list-style-type: none">Nominations for the Sydney Northern Beaches team have been called for and has been sent to our athletes.Nominations for Officials for State have been called forI will be attending a SLSA combined portfolio conference on the Gold Coast 18th -20th Oct.I have sent to each head of sports discipline the Patrol Hours Exemption circularAttended the SNB Surf Sports forum in SeptCoolangatta Gold is on the 12th – 13th Oct and good luck to all those club members competingOpen Patrol comp finished 3rd at the Aussies <p>Items to be discussed and/or approved at the next meeting</p> <ul style="list-style-type: none">No items for discussion <p>Items for General Business</p> <ul style="list-style-type: none">No items for General Business	<p>Darren Warrener</p>	<p>Surf Sports Director Report</p>

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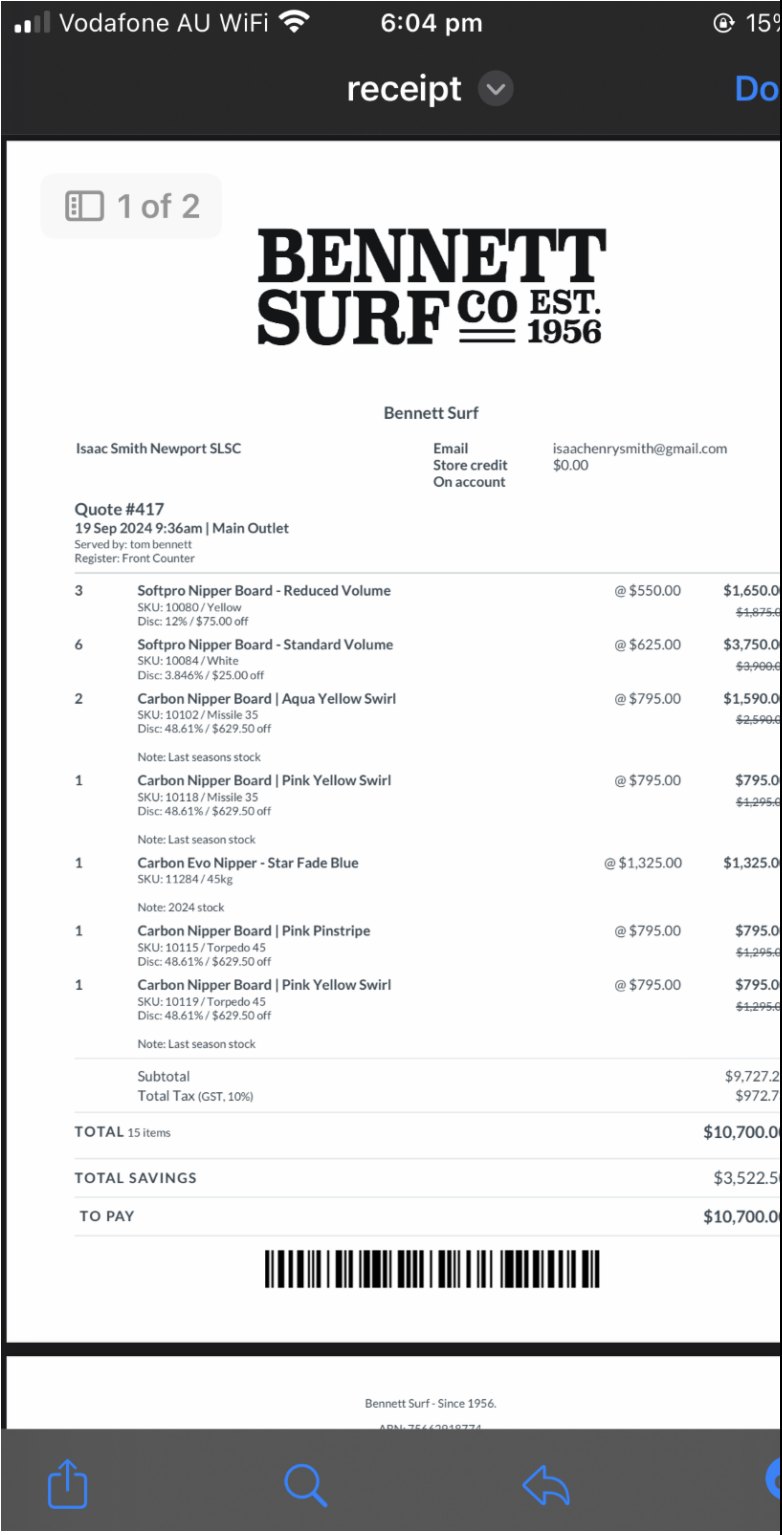
<p>Items, News or Issues to report since the last meeting</p> <ul style="list-style-type: none">• We were successful in a grant that we applied for in relation to Inclusive Marlin and Dolphin program. Branch has given us a Demon board – It is in the nipper shed.• Risk plan has been updated for P2P which now includes a drone. This has been booked through branch.• Isaac Smith has put this quote forward to the Nipper Committee. The BOM has asked for a plan moving forward on the updating of new boards for the Nippers over several years so we can start planning on this expense.	<p>Bec Capell</p>	<p>Deputy President</p>
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Topic

Person
Responsible

Role

 <p>Vodafone AU WiFi 6:04 pm 15%</p> <p>receipt</p> <p>1 of 2</p> <h2>BENNETT SURF CO EST. 1956</h2> <p>Bennett Surf</p> <p>Isaac Smith Newport SLSC Email isaachenrysmith@gmail.com Store credit \$0.00 On account</p> <p>Quote #417 19 Sep 2024 9:36am Main Outlet Served by: tom bennett Register: Front Counter</p> <table border="1"><thead><tr><th>Qty</th><th>Description</th><th>Unit Price</th><th>Total Price</th></tr></thead><tbody><tr><td>3</td><td>Softpro Nipper Board - Reduced Volume SKU: 10080 / Yellow Disc: 12% / \$75.00 off</td><td>@ \$550.00</td><td>\$1,650.00</td></tr><tr><td>6</td><td>Softpro Nipper Board - Standard Volume SKU: 10084 / White Disc: 3.846% / \$25.00 off</td><td>@ \$625.00</td><td>\$3,750.00</td></tr><tr><td>2</td><td>Carbon Nipper Board Aqua Yellow Swirl SKU: 10102 / Missile 35 Disc: 48.61% / \$629.50 off</td><td>@ \$795.00</td><td>\$1,590.00</td></tr><tr><td>1</td><td>Carbon Nipper Board Pink Yellow Swirl SKU: 10118 / Missile 35 Disc: 48.61% / \$629.50 off</td><td>@ \$795.00</td><td>\$795.00</td></tr><tr><td>1</td><td>Carbon Evo Nipper - Star Fade Blue SKU: 11284 / 45kg Note: 2024 stock</td><td>@ \$1,325.00</td><td>\$1,325.00</td></tr><tr><td>1</td><td>Carbon Nipper Board Pink Pinstripe SKU: 10115 / Torpedo 45 Disc: 48.61% / \$629.50 off</td><td>@ \$795.00</td><td>\$795.00</td></tr><tr><td>1</td><td>Carbon Nipper Board Pink Yellow Swirl SKU: 10119 / Torpedo 45 Disc: 48.61% / \$629.50 off</td><td>@ \$795.00</td><td>\$795.00</td></tr><tr><td colspan="2">Subtotal</td><td></td><td>\$9,727.20</td></tr><tr><td colspan="2">Total Tax (GST, 10%)</td><td></td><td>\$972.70</td></tr><tr><td colspan="2">TOTAL 15 items</td><td></td><td>\$10,700.00</td></tr><tr><td colspan="2">TOTAL SAVINGS</td><td></td><td>\$3,522.50</td></tr><tr><td colspan="2">TO PAY</td><td></td><td>\$10,700.00</td></tr></tbody></table> <p>Bennett Surf - Since 1956.</p>	Qty	Description	Unit Price	Total Price	3	Softpro Nipper Board - Reduced Volume SKU: 10080 / Yellow Disc: 12% / \$75.00 off	@ \$550.00	\$1,650.00	6	Softpro Nipper Board - Standard Volume SKU: 10084 / White Disc: 3.846% / \$25.00 off	@ \$625.00	\$3,750.00	2	Carbon Nipper Board Aqua Yellow Swirl SKU: 10102 / Missile 35 Disc: 48.61% / \$629.50 off	@ \$795.00	\$1,590.00	1	Carbon Nipper Board Pink Yellow Swirl SKU: 10118 / Missile 35 Disc: 48.61% / \$629.50 off	@ \$795.00	\$795.00	1	Carbon Evo Nipper - Star Fade Blue SKU: 11284 / 45kg Note: 2024 stock	@ \$1,325.00	\$1,325.00	1	Carbon Nipper Board Pink Pinstripe SKU: 10115 / Torpedo 45 Disc: 48.61% / \$629.50 off	@ \$795.00	\$795.00	1	Carbon Nipper Board Pink Yellow Swirl SKU: 10119 / Torpedo 45 Disc: 48.61% / \$629.50 off	@ \$795.00	\$795.00	Subtotal			\$9,727.20	Total Tax (GST, 10%)			\$972.70	TOTAL 15 items			\$10,700.00	TOTAL SAVINGS			\$3,522.50	TO PAY			\$10,700.00		
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<p>Items, News or Issues to report since last meeting</p> <ul style="list-style-type: none"> Changes to surfguard – introduction of two new sub-membership categories. Nipper Parent now to be used instead of General, and Inclusive Adaptive Program Participant – will be used for the Dolphins/Marlins. We have moved all General to the Nipper Parent category, but will do the Dolphins/Marlins once the bulk of the renewals are through End of year function now booked for May 24th. Extending the function for an additional hour will incur an additional charge of \$250, making the hire fee \$1250 in total <p>Items to be discussed and/or approved at the next meeting</p> <ul style="list-style-type: none"> Membership numbers as at 6/10/24 - approaching 50% of last year's member numbers. <div data-bbox="119 1041 965 1534" style="border: 1px solid #ccc; padding: 5px; margin: 10px 0;"> <p style="text-align: center; font-weight: bold; font-size: small;">Sub-Membership Categories</p> <p style="font-size: x-small; color: #0070c0;">The figures in this summary are those at 1st July of the selected season (or earlier if elected in the screen 'Registration Season End Settings').</p> <table border="1" style="width: 100%; border-collapse: collapse; font-size: x-small;"> <thead> <tr> <th>Sub-Membership Category</th> <th>Total Members</th> <th>Male Members</th> <th>Female Members</th> <th>Non-binary Members</th> <th>Unknown Gender</th> <th>2023 Season Total Members</th> <th>Member Retention (%)</th> </tr> </thead> <tbody> <tr><td>Probationary</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>1</td><td>0 %</td></tr> <tr><td>Junior Activity Member (5-13 years)</td><td>89</td><td>48</td><td>41</td><td>0</td><td>0</td><td>249</td><td>35.74 %</td></tr> <tr><td>Cadet Member (13-15 years)</td><td>25</td><td>12</td><td>13</td><td>0</td><td>0</td><td>50</td><td>50 %</td></tr> <tr><td>Active (15-18 yrs)</td><td>24</td><td>14</td><td>10</td><td>0</td><td>0</td><td>74</td><td>32.43 %</td></tr> <tr><td>Active (18yrs and over)</td><td>136</td><td>75</td><td>61</td><td>0</td><td>0</td><td>250</td><td>54.4 %</td></tr> <tr><td>Award Member</td><td>4</td><td>3</td><td>1</td><td>0</td><td>0</td><td>22</td><td>18.18 %</td></tr> <tr><td>Reserve Active</td><td>4</td><td>3</td><td>1</td><td>0</td><td>0</td><td>10</td><td>40 %</td></tr> <tr><td>Long Service</td><td>31</td><td>25</td><td>6</td><td>0</td><td>0</td><td>65</td><td>47.69 %</td></tr> <tr><td>Past Active</td><td>5</td><td>4</td><td>1</td><td>0</td><td>0</td><td>20</td><td>25 %</td></tr> <tr><td>Associate</td><td>24</td><td>12</td><td>12</td><td>0</td><td>0</td><td>56</td><td>42.86 %</td></tr> <tr><td>Life Member</td><td>20</td><td>17</td><td>3</td><td>0</td><td>0</td><td>23</td><td>86.96 %</td></tr> <tr><td>General</td><td>4</td><td>3</td><td>1</td><td>0</td><td>0</td><td>160</td><td>2.5 %</td></tr> <tr><td>Honorary</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>5</td><td>0 %</td></tr> <tr><td>Inclusive/Adaptive Program Participant</td><td>1</td><td>1</td><td>0</td><td>0</td><td>0</td><td>0</td><td>- %</td></tr> <tr><td>Nipper Parent</td><td>52</td><td>29</td><td>23</td><td>0</td><td>0</td><td>0</td><td>- %</td></tr> <tr><td>Total</td><td>419</td><td>246</td><td>173</td><td>0</td><td>0</td><td>985</td><td>42.54 %</td></tr> </tbody> </table> </div>	Sub-Membership Category	Total Members	Male Members	Female Members	Non-binary Members	Unknown Gender	2023 Season Total Members	Member Retention (%)	Probationary	0	0	0	0	0	1	0 %	Junior Activity Member (5-13 years)	89	48	41	0	0	249	35.74 %	Cadet Member (13-15 years)	25	12	13	0	0	50	50 %	Active (15-18 yrs)	24	14	10	0	0	74	32.43 %	Active (18yrs and over)	136	75	61	0	0	250	54.4 %	Award Member	4	3	1	0	0	22	18.18 %	Reserve Active	4	3	1	0	0	10	40 %	Long Service	31	25	6	0	0	65	47.69 %	Past Active	5	4	1	0	0	20	25 %	Associate	24	12	12	0	0	56	42.86 %	Life Member	20	17	3	0	0	23	86.96 %	General	4	3	1	0	0	160	2.5 %	Honorary	0	0	0	0	0	5	0 %	Inclusive/Adaptive Program Participant	1	1	0	0	0	0	- %	Nipper Parent	52	29	23	0	0	0	- %	Total	419	246	173	0	0	985	42.54 %	<p>Janet Dunn</p>	<p>Member Services</p>
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<p>Items for General Business</p> <ul style="list-style-type: none"> Proposal to change approvals for transfers – to be discussed at the December meeting. Recommendation to grant Christine Garnham Honorary Membership – Chris has participated in the planning and management of the Pool to Peak for many years and has not been a member at any time, and therefore has not been covered by any insurance all this time. It is my recommendation that she be granted Honorary membership to thank her for her work in the past, and to ensure that she is covered by our insurance when she is volunteering for the Pool to Peak - Approved This does raise a question with regards to other volunteers who pitch in and help but are not members – how do we protect 																																																																																																																																										

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<p>them? Is there a different insurance that covers volunteers for the Pool to Peak? – Volunteers are covered under the clubs public liability insurance.</p> <ul style="list-style-type: none"> In a similar vein, if a patrolling member is unfinancial, should they be allowed to patrol? If they are injured in anyway does that leave the board vulnerable for allowing them to patrol. – No-one who is unfinancial can be on patrol Change wording of constitution to state “ 10 year period must have completed 30 hours per patrol season, or at the Board’s discretion” Approved Lizzie Welborn’s request for Long Service Membership acknowledging that she has not met the criteria and this is at BoM discretion – GS Proposed/ME seconded 		
<p>Items, News or Issues to report since the last meeting</p> <ul style="list-style-type: none"> User clean up in progress for website and O365 JAC access sorted for SurfGuard and O365 <p>Items to be discussed and/or approved at the next meeting</p> <ul style="list-style-type: none"> New access process for SurfGuard, has anyone used it? Use of Calendar/Management of key dates on Website <p>Items for the Social Media, Website and Communications Manager</p>	Rod Stevens	Director of Admin

Key Dates for the Website

Event	Date
Start of Nippers	Sunday, 20 th October 2024
Newport Spring into Summer	Saturday, 2 nd November 2024
Nipper Club Champs Round 1	Sunday 17 th November 2024
Bronze assessment (at Newport)	Saturday, 7 th December 2024
Nipper Christmas Break	Sunday 15 th December 2024
Pool to Peak Ocean Swims	Sunday, 5 th January 2025
Nippers Return	Sunday, 19 th January 2025
Nipper Club Champs Round 2	Sunday, 2 nd February 2025
SLS NB Branch Championships	TBC
Final twilight Nippers	Sunday, 16 th March 2025