

minutes

Newport SLSC Board of Management Meeting, Clubhouse

14/09/2022

7:30 pm

Chairman: Guyren Smith

Notetaker: Jan Proudfoot

Attendees: Glen Borg, Jess Menzies, Jeremy Paul, Darren Warrener, Brendan Menzies, Avona Cox

Apologies: Ryf Quail, Eric Crooke

Topic	Person Responsible	Role
Confirmation of August Committee Minutes Moved: Glen Borg Seconded: Guyren Smith	Jan Proudfoot	Director of Admin
Business arising from August minutes including an update of Action Items Management Committee Action Items in MS Planner	Everyone	
Director of Finance & Sponsorship Committee's Report <ul style="list-style-type: none">• Low-income month with some Bar and Function revenue returning (\$8K). We've started to see some Subs and Gym rev of \$2K and hall hire (Yoga - \$620) with a small amount of clothing and donations.• Expenses a bit higher than expected, mainly due to a timing difference with SLSNSW Capitation costs of \$15K in August vs September prior year. Variable expenses associated with the Bar and functions were up in line with revenue (at \$7K) as you'd expect• Normal expenses were well controlled but include operational costs of the club such as Wages, Depreciation, Cleaning and R&M / Rescue supplies to get ready for the upcoming season.• The Clubs insurances were renewed, and in line with general insurance market conditions we saw an increase of approx. 25% for insurance for the trailer, and 11% for the Clubs business pack insurance. We also re-visited the insured sums vs the Clubs assets and increased coverage to an appropriate level. This increase cost \$300. Overall, insurances were \$1,400 higher the prior year.• Other Expenses incurred included costs for Purchasing clothing stock in preparation for the Nipper season.• At this stage last year, we had received approx. \$29K of COVID grants from the govt vs \$0 this year.• Loss of approx. \$46K for the month. YTD position is \$47K worse than last year, although a comparable position if you exclude the COVID grants and the timing difference on the SLSNSW Capitation.• No Sponsorship meeting as still do not have a Sponsorship Manager. Nippers are planning on contacting their sponsors. I have emailed Park House.	Jeremy Paul	Director of Finance

minutes

Topic	Person Responsible	Role
Older Clothing stock proposal Discussion	Jeremy Paul	Director of Finance

Item	No. of Items	Suggested Sell
Boys Racer	124	\$10.00
Boys Jammers	86	\$20.00
Mens Racers Finz	0	
Mens Engine Racers	89	\$15.00
Mens Jammers	29	\$10.00
Girls Titan 1 Piece	76	\$15.00
Girls Titan Bikini	98	\$15.00
Ladies 1 Piece	29	\$15.00
Ladies Bikini	46	\$20.00
Ladies Carnival 1 Piece	29	\$25.00
Ladies Carnival Bikini	46	\$25.00
Hooded T-Shirt Adults	13	\$10.00
BKool Jacket Kids	12	\$12.50
Bkool Jacket Adult	9	\$12.50
Collared Shirt Kids	10	\$10.00
Collared Shirt Adult	3	\$10.00
Thermo Bottles	258	\$10.00

Outcome eg Action Items and/or Motion

- Nicole (shop manager) to update website (Jeremy to discuss with Nicole)
- Remove the men's Finz racer as out of stock and we will not be re-stocking

Due by:

24 September

Moved: Jeremy Paul

Seconded: Jessica Menzies

ALL IN FAVOUR

Newport Spring Celebration – 15 October 2022 (revamped Market Day)

- Jan to contact NSW regarding trailer
- Flyers required – promoting bar, Bronze Medallion Course, Nippers
- Games for kids
- Stall: drink bottles, clearance of old stock

minutes

Topic	Person Responsible	Role
Return & Earn <ul style="list-style-type: none">From 17 October, take bottles and cans to Pittwater RSL and you can nominate our surf club as a beneficiaryTop 5 story around 17 October.	Guyren Smith	President
Long Service Request from James Oxenham <ul style="list-style-type: none">Please see attached email Discussion <p>Approved by Jessica Menzies</p> Outcome eg Action Items and/or Motion <p>Jan to update SurfGuard and advise James of his new membership status</p> Due by: <p>ASAP</p> Moved: Jessica Menzies Seconded: Jan Proudfoot ALL IN FAVOUR	Jess Menzies	Director of Lifesaving
Returned Servicemen/Servicewomen Honour Board Update <ul style="list-style-type: none">See attached email and draft regulation Discussion <p>Guyren summarised proposal</p> Outcome eg Action Items and/or Motion <p>Board of Management agreed with John McInerney and Michael King's proposal</p> Moved: Guyren Smith Seconded: Glen Borg ALL IN FAVOUR	Guyren Smith	President
Life Members Display <ul style="list-style-type: none">Brendan and Glen to investigate a digital solution	Guyren Smith	President
Committee Members <ul style="list-style-type: none">Please let me know if anything on our Contact page can be updated/amended	Jan Proudfoot	Director of Admin

minutes

Topic	Person Responsible	Role
Surf Lifesaving Foundation Lottery selling webpage <ul style="list-style-type: none">Details attached, is this an initiative that we want to pursue for fundraising purposes? Discussion <ul style="list-style-type: none">The board looked at where we could promote on website.Five maroon tiles instead of 4 (next to Patrol Roster, Renew, etc)Regular Top 5 story asking for donations or purchase of raffle tix Outcome eg Action Items and/or Motion <p>Guyren to respond and obtain more information so link can be organised</p> Due by: <p>Next meeting</p> Moved: Guyren Smith Seconded: Jeremy Paul	Guyren Smith	President
Skills Maintenance Delegates Bronze Medallion <ul style="list-style-type: none">Jeremy PaulLauren BuddBrendan CapellElaine KrekGlen BorgLeanne BuddBrett Budd ART <ul style="list-style-type: none">Guyren SmithKieran MenziesLauren BuddBrendan Menzies SMAR (Silver Medallion Aquatic Rescue) <ul style="list-style-type: none">Jessica MenziesBrendan MenziesGuyren Smith MOVED: Brendan Menzies SECONDED: Darren Warrener ALL IN FAVOUR		
Rescue of the Month Nominations <ul style="list-style-type: none">Nil		

minutes

Topic	Person Responsible	Role
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Other Recognition of Members

- All those involved in the organising and running of the Basin Youth Camp
 - Nick Rogers
 - Age Managers – Brendan Capell, Alan Carroll, Ian Crutch
 - IRB and RWC – Matt Edwards, Harry Capell, Melisse Cooper, Liam Taurins, Jeremy Paul
 - Trainers – Brendan Menzies, Jess Menzies, Lauren Budd, Emma Carroll, Luci Bentley
 - And all the parent helpers

Key Dates (Events being held at Newport Beach and Surf Sports Championships)

Events	Dates	Lead	Team
Back to the Beach	24 September	Jess Menzies	
Twilight Nippers	11 December 2022	Ryf Quail	
Branch Championships	28 January – 18 February 2023	Darren Warrener	
NSW Championships	17 February 2023 – 5 March 2023	Darren Warrener	
Australian Championships	25 March 2023 – 2 April 2023	Darren Warrener	
Last Patrol	25 April 2023	Jess Menzies	
Annual Awards	May 2023 (we will choose a date as soon as we know the IRB Racing dates)	Eric Croke	
AGM	30 July 2023	Jan Proudfoot	

Questions on Reports

Nil

General Business

Jan Proudfoot

- Reminder to store images in the Annual Report Library throughout the season so we can use them in website and social media posts.

Meeting closed: 9:07 pm

Newport Surf Life Saving Club

Report submitted by Guyren Smith

Date of Meeting: 14.9.2022

Items, News or Issues to report since last meeting

- Covid
 - At this stage vaccinations will not be compulsory on patrol
- DA update
 - Planning panel had site visit on 25th August, some questions raised and answered on coastal engineering
 - Council Heritage updated their recommendation to approval with conditions
 - Planning panel meeting for determination is scheduled for September 21, not sure how long it takes to find out after that meeting
 - We had a query from an ABC reporter that was asking about Newport Surf Club wanting to build a sea wall, this was referred back to council and state. Steve Pearce spoke to the reporter.
 - Rudi, Glen and I met with Rob Stokes to discuss next steps and funding, meeting was generally positive but can't really chase funding properly until DA in place
- Development fundraising
 - With the DA hopefully to be determined soon, we need to start working on ideas to raise funds for the development. It is envisaged that we will get grant funding from the various levels of government, however we will need to be raising funds ourselves.
 - Looking for ideas
 - Mona Vale sold "bricks" and purchasers have their names listed in the foyer of the new building
- Lease
 - Waiting for feedback from notification period and then council will be in touch to arrange signing of leases
 - State has set up group to review leases on all buildings across the state with a view to ensuring security for all clubs, which is a good initiative but too late for the northern beaches clubs whose leases have been negotiated
- Committees
 - Most committees are falling into place, we do need more assistance with sponsorship and social if anyone has any ideas
- Congratulations to our 3 members that were nominated for awards at the state awards of excellence.
 - Mitch Morris – athlete of the year
 - Sam Capell – Youth volunteer of the year
 - Matt Edwards – Lifesaver of the year
 - I attended the event with Matt and Sam
- Included in the folder is the branch BOM agenda which also includes the membership stats and trends for all SNB clubs
- Youth Basin Camp – Was a great success with fantastic weather for the weekend. First time including the special needs Dolphins and Marlins group, which went really well.
 - Looked like all participants had a great time and the start of the SRC training went

well.

Thanks to all those involved in organising and running the weekend

- Newport Spring Celebration – 15 October 2022 (revamped Market Day)
- Return and Earn
From 17 October 2022 until 16 April 2023, people using the return and earn machines at Pittwater RSL and NBISC at Warriewood will have the option of donating the proceeds to the club. Need to start promoting this closer to the date.
- Police Youth Command/PCYC - Have had an approach from the Inspector in charge of the police youth command and followed up with meeting and discussions. They are looking at the possibility of running 2 programs at Newport with our assistance:
 - A local program that currently runs out of the PCYC at Dee Why where local at risk kids (ages 15-18) are referred by their school and attend a weekly before school program where they do some activities before school with Police and PCYC staff, looking to bring this to Newport once a month
 - A second program where at risk kids (western suburbs) that have been referred (but not directed) by the courts attend a 10 day program. Interested in bringing 3 days of the program to Newport as a reward and have us deliver beach safe and surf safe content.

Items to be discussed and/or approved at the next meeting

- Surf Lifesaving Foundation Lottery selling webpage
Details attached, is this an initiative that we want to pursue for fundraising purposes?

Items for General Business

SUBJECT: Online, scalable Surf Life Saving Lotteries ticket selling now available to assist surf clubs with fundraising.

I write to inform you of a significant new fundraising opportunity that is now available to all surf lifesaving clubs as part of the Surf Life Saving Lotteries club program.

Approximately 18 months ago, the Surf Life Saving Foundation (SLSF) moved away from manual paper tickets for its lotteries as the practise was not Payment Card Industry (PCI). To allow for the continuation of face-to-face club selling, SLSF set-up participating clubs on the Evergiving platform, where transactions occur electronically via an iPad.

We have been listening to feedback from the clubs around face-to-face selling still placing a significant drain on club resources. In response to this feedback, SLSF has spent the past 12-months building and investing in an online selling platform specifically for the surf clubs. Each club can now access their own dedicated and customisable surf lottery landing webpage for each of our major prize home draws (six per year), opening the clubs to **scalable fundraising in a cost efficient, low-touch way.**

This is an opportunity to reach significant sales volume with minimal effort or outlay from the club. Surf clubs can simply share their own e-commerce lottery selling page with club supporters via social media and email. Previously, face-to-face selling was restricted to only club visitors while the ticket sellers were active, or to those visitors within range of the club's face-to-face selling set-up.

SLSF can not only provide your club with a link to a dedicated lottery web landing page, but also create supporting promotional materials to be embedded in e-communications to club supporters. The new digital selling solution is designed to reach large audiences with little resource or time investment from the club.

SLSF will enable digital tracking of customers, to ensure commission payments on sales from your club links. We will also provide game by game reports on ticket sales; giving your club the ability to monitor growth and gain a picture of campaign performance.

SLSF is offering clubs a **50% commission paid on every ticket sold via the club's dedicated web lottery landing.** It's important to understand that the Foundation will not market to any customers or club supporters who are acquired exclusively by your club and subsequently purchase through the club's lottery selling webpage. This will allow your club to take full advantage of repeat custom and support for each of **the six major prize home draws annually.**

Further, 50% commission is roughly three times SLSF's profit margin per lottery transaction. Meaning that SLSF makes no profit whatsoever from surf clubs selling tickets. The 50% that SLSF retains on each transaction does not even cover lottery running costs nor the costs associated with the ongoing maintenance and servicing of the club web landing pages.

I can personally assure you that running the program **is a cost only exercise** for the Foundation as we are committed to supporting successful fundraising at a club level. Please be advised that we are also looking at other lottery products and/or draws that we could potentially introduce to the club landing pages in the future to further assist.

Newport Surf Life Saving Club

Surf Sports Director Report submitted by Darren Warrener

Date of Meeting: 14th Sept 2022

Items, News or Issues to report since last meeting

I attended the Branch surf sports season preview meeting last week and just a couple of points below.

- Branch champs will commence 28th Jan @ Collaroy
- All carnivals this season will be on live heats and all competitors will be given a live heats band at a cost of \$2 each but can use last years Aussies or summer of surfs band and replacements after this will be \$5 each.
- I need to provide a list of competitors prior to the season so Branch can build a data base and provide a band to improve the entries system @ chris can you send me last years list of names and we need to add any new members as well.
- No increase to entry fees from last year
- Branch only running fast 5 formats until Christmas

Surf Sports Sub Committees

1. Director of Surf Sports (who shall act as Chairman) – Darren Warrener
2. Surf Boat Manager – Still Vacant
3. Powercraft Manager (by invitation, however, should receive the minutes of meeting)
4. IRB Racing Manager – Guyren and Matt
5. Water Competition Manager – Darren Warrener
6. Lifesaving Competition Manager – Sam Capell
7. R&R Manager – As required
8. March Past Manager – As required
9. Beach Events Manager – Tristan Conn
10. Masters Competition Manager – Laurence Mc Coy
11. Board Riding Manager
12. Pool Rescue Captain – As required
13. Surf Sports Officials Manager – Gary Cook
14. Surf Sports Logistics Manager – Dave Rees
15. Head Coach – Mitchel Trim

Items to be discussed and/or approved at the next meeting

Items for General Business