



NEWPORT SURF CLUB

Venue Hire



WELCOME

Newport Surf Club sits proudly on Newport Beach, located on Sydney's stunning Northern Beaches.

Our hall, bar and deck enjoy views of the beach and headlands, providing a magnificent back-drop for any celebration.

We are delighted that you are considering our Club as a venue and welcome you to make an appointment to view the available spaces and discuss your event in more detail.

Highlights include:

- Panoramic ocean views
- Large open hall with full height glass windows overlooking the beach
- Fully licensed bar
- Large external deck area
- Ample on-site parking
- Flexible bar tab arrangements - No fixed drink packages
- Your choice of caterer to suit your tastes and budget
- Standing / Cocktail Style Capacity of 200 guests across main hall, bar and deck.
- Seated Capacity of 100 guests (10 tables x 10 guests per table)



FACILITIES

Our standard hire agreement includes 6 hours exclusive use of the main hall, bar, back deck, kitchen and upstairs bathrooms.

We have tables and chairs stored on-site that you are welcome to use when setting up the large hall. Or you can bring in furnishings and styling elements to suit your theme.

Our bar and deck have tables and chairs placed and ready for use.

Our 3 smart TV's can be directly connected to your HDMI compatible device to display presentations, photographs and videos.

Our commercial kitchen is available to your caterers.



Furnishings

12 large trestle tables
3 small round cocktail tables
100 chairs

Internal Bar Area:

4 Bar tables
16 Bar Stools

Back Deck

10 Outdoor Tables with Seating

Kitchen

Commercial oven & cooktop
Microwave Oven
Commercial Dishwater
Large Refrigerator

Audio Visual

2 Smart TV's in hall
1 Smart TV in bar

Bring your HDMI compatible device to connect to all 3 TV's.

2 cordless microphones connect to speaker system in hall and bar.

Music

Bring your own play list loaded onto a device and connect to speakers in the hall and bar area.

DJ's and Bands are also welcome.



THE BAR

Our bar and expansive outdoor deck overlook beautiful Newport Beach.

We are a licensed venue with club priced drinks and a wide selection of beers, wines and spirits. Sorry but there is no BYO.

We are able to offer a tab bar, user pay bar, or a combination of both. Our friendly and experienced bar staff will ensure your event runs smoothly.

There is no minimum spend, or fixed drink packages, and our fabulous bar staff love preparing something special as a welcome drink for your guests on request.

CATERING

You are welcome to use your caterer of your own and they will have full access to our commercial kitchen. This provides you with the flexibility to plan your event to suit your theme, tastes and budget. There is also a BBQ on the back deck if you would like to keep it simple.

While the Club does not provide an on-site catering service, we do however, recommend Rowie Dillon, of Rowie's by the Sea. Rowie is familiar with the Club and kitchen facilities. You can sample Rowie's delicious cooking Sunday lunch-times at the Club.

You can contact Rowie direct on 0402 530 862

@rowiescakes - Instagram.

rowie@foodandheart.com.au

AVAILABILITY

Our Bar is open to the Public on Friday nights and Sunday afternoons. Therefore, Saturdays are generally the only day we can offer exclusive venue hire.

Midweek booking availability is limited due to regular hires and Surf Life Saving activity, but please contact us to discuss your preferred dates, and we will do our best to accommodate a date that works for you.

Timing of Functions

Our standard venue hire agreement includes 6 hours exclusive use of the venue. In most cases, we can allow access earlier on the day of your event to allow set-up prior to guest arrival. Our Bar Service closes at 11:30pm and guests must depart before midnight.



SET-UP & PACK-DOWN

We essentially provide you with a blank canvas and empty to space to style your event, your way.

Bump-in and Bump-out, furniture set-up (in the hall), decorating, catering and music are yours to organize.

The set-up and pack down is completed on the day of your event. This means the venue must be returned to the blank canvas at the conclusion of your event, with all furniture packed away, equipment and decorations removed.

Please consider this carefully when planning your event with us.

SECURITY

As a licensed venue, security is required when guest numbers exceed 100, and for events that are deemed high risk.

Two security guards are required on site from 7pm until 45 minutes after the conclusion of your event. We ask that the Hirer organizes and pays for their Security directly and would be happy to provide some recommended companies.

RESTRICTED EVENTS

We are unable to take venue bookings for children's birthday parties, 18ths, 21sts, hens or buck's nights.

PRICING

Please contact us to discuss pricing specific to your event. We would be happy to provide a detailed quotation for consideration. The following costs are provided as an example for a standard 6 hour event of up to 70 people.

Venue Hire: \$500 plus GST
Cleaning: \$220 plus GST
2 RSA Staff: \$550 plus GST

Additional costs to consider include your catering, drinks, security, music, styling and decoration. If your numbers are over 70, further staff will be rostered at an additional cost.

BOOKING PROCESS

Email admin@newportsurfclub.com.au or call 02 99975516 to check availability. Please provide details around your event type, timing, and approximate guest numbers.

We will follow up with an Application to Hire and Quotation for your event. A \$550 deposit is required to hold your date. Final payment is due 2 weeks prior to your event.

